



Car Parking Management Policy

Document title:	Car Parking Management Policy
Audience:	All staff, students, governors, contractors, visitors
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Approved by:	SLT
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Document Owner	Deputy CEO

Revision history

Version	Type (e.g. replacement, revision etc)	Date	History (reason for changes)
1	Revision	August 2020	Rewritten
2	Revision	June 2021	Amended

Monitoring and review

This policy will be reviewed by the Senior Leadership Team every 3 years.

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Purpose of the Policy

Bradford College recognises the importance of a fair, clear and sustainable approach to the use by staff and students of motor transport to, from and at work. Support measures have been put in place to assist with the implementation of this parking policy, and to encourage sustainable travel methods.

The College Will

- Ensure a fair approach to allocating parking for members of staff across all sites
- Ensure there are adequate designated spaces for those staff and students who have been issued with a 'Blue Badge'
- Ensure there are adequate 'Occupational Health' (OH) spaces for this with short term mobility
- Provide charging points for electric vehicles at all sites
- Provide adequate shelters for both staff and students to safely park motorbikes
- Provide adequate shelters for both staff and students to safely park bicycles

The Senior Leadership Team Will

- Annually review and agree any changes to the carparking fees

The Facilities Management Team

- Provide monitor all car parks to ensure only those with the required permits are parked in the designate spaces
- Work closely with HR to ensure all staff members with short term needs are provided with a permit for the OH spaces
- Maintain the car parks to ensure they are continually fit for purpose
- Maintain the electric car charging points
- Contact all drivers who have parked in the incorrect zone

Linked policies

Health & Safety Policy

Environmental & Sustainability Policy

Linked procedures

Health & Safety Procedures

Environmental & Sustainability Procedure