

**MINUTES OF THE MEETING OF THE QUALITY & STANDARDS COMMITTEE**  
**HELD: on Thursday 25 June 2026 at 16:00 via MS Teams**

| <b>Present</b>            | <b>In Attendance</b>                             |
|---------------------------|--------------------------------------------------|
| Billy Khokhar (Chair)     | Liz Leek (DCEO Quality & Curriculum)             |
| Chris Webb (CEO)          | Chris Malish (DCEO Finance & Corporate Services) |
| Fiona Thompson            | Alina Khan (VP Equality, Diversity & Inclusion)  |
| Mussarat Ali              | Allison Booth (Governance Director)              |
| Gemma Simmons-Blench      |                                                  |
| Mohammad Qasim            |                                                  |
| Maqadas Bashir (item 1-9) |                                                  |
|                           |                                                  |
| <b>Apologies</b>          |                                                  |
| Sarah Applewhite          |                                                  |
| Rachel Henry              |                                                  |
| Shahnaz Anwar-Bleem       |                                                  |
| Pauline Hughes            |                                                  |

The quorum was four committee members

*L/J Denotes the time any individual left/ re-joined the meeting.*

| <b>Item</b> |                                                                                                                                                                                                              | <b>Action / Report Item</b> |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| <b>1.</b>   | <b><u>Introductions, Apologies for Absence and Disclosures of Interest</u></b>                                                                                                                               |                             |
| 1.1         | The Chair welcomed everyone to the meeting.                                                                                                                                                                  |                             |
| 1.2         | Apologies were noted for Sarah Applewhite, Rachel Henry, Shahnaz Anwar-Bleem and Pauline Hughes.                                                                                                             |                             |
| 1.3         | There were no disclosures of interest.                                                                                                                                                                       |                             |
| <b>2.</b>   | <b><u>Chair's action</u></b>                                                                                                                                                                                 |                             |
| 2.1         | There had been no use of Chair's actions since the last meeting.                                                                                                                                             |                             |
| <b>3.</b>   | <b><u>Minutes of the meeting held on 12 March 2026</u></b>                                                                                                                                                   |                             |
| 3.1         | <b>RESOLVED:</b> The Minutes of the meeting held on 12 March 2026 were approved as an accurate record and would be signed by the Chair.                                                                      |                             |
| <b>4.</b>   | <b><u>Matters Arising</u></b>                                                                                                                                                                                |                             |
| 4.1         | <b><u>4a. Q&amp;S Matters Arising action (Corporation)</u></b><br><br>At the Corporation meeting in March, Q&S Committee members had highlighted the timetabling and class size concerns raised in the Joint |                             |

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|           | <p>Consultative Committee (JCC) meeting minutes and requested that the DCEO F&amp;CS provided further assurance on class sizes and teaching space at the next Q&amp;S meeting.</p> <p>The DCEO F&amp;CS presented a report which detailed utilisation across the College campus. Members agreed that the Q&amp;S Committee would review room utilisation and class sizes again in the next academic year, to ensure that any issues were being addressed.</p> <p>Whilst acknowledging that the issues raised at the JCC meeting had since been resolved, members requested that issues relating to timetabling and class-size concerns be addressed in good time, to prevent them from being escalated as complaints.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| <b>5.</b> | <p><b><u>Executive Summary</u></b></p> <p>5.1 The DCEO Q&amp;C presented a report which highlighted key areas of focus on the agenda, drawing members’ attention specifically to the following reports:</p> <ul style="list-style-type: none"> <li>• Initial Teacher Training Accreditation Update</li> </ul> <p>The DCEO Q&amp;C advised that following a rigorous second phase of the assessment process, the College had been successful in regaining its QTS awarding accreditation, and as planned, would deliver its own QTS delivery from September 2026. The College would continue to work with Leeds Trinity University on an appropriate exit strategy for all franchised programmes. The provision would then be moved to the Greater Manchester University.</p> <p>The DCEO Q&amp;C advised that the College had recently engaged in conversations with the Open University to discuss potential long-term planning options for the College’s provision. Members welcomed this as a preferred potential alternative to linking with the Greater Manchester University.</p> <p>The Q&amp;S Chair wished to declare an interest with regards to any future discussions at Quality &amp; Standards meetings that pertained to any conversation or agreements with the Open University.</p> <ul style="list-style-type: none"> <li>• OFS Assurance</li> <li>• Complaints</li> <li>• Strategic Objectives 2024-28</li> </ul> |  |
| <b>6.</b> | <p><b><u>Data Dashboard</u></b></p> <p>6.1 The DCEO Q&amp;C provided an overview of the Data Dashboard.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |

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| 6.2                                   | Members queried the RAG ratings presented within the data dashboard, noting that certain indicators which had met their targets continued to be rated as amber. The DCEO Q&C explained that, while these areas had achieved the specified targets, further improvement was still possible; as such, they were not yet considered to have fully met the 'over the line' threshold. Members requested that, where this applies, greater clarity be provided in future regarding the criteria for achieving an 'over the line' rating.                                                                                                                                                                                                                                                                                                                               |                     |
| <b>7.</b>                             | <b><u>Student Union Report</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |
| 7.1                                   | <p>The DCEO Q&amp;C advised that the Q&amp;S Committee currently receives the annual Student Services report, outlining this department's work with students, in addition to the Student Union Report which was presented at each meeting.</p> <p>The DCEO Q&amp;C suggested that there was currently a gap in reporting on Student Voice and proposed that a new Student Voice report be presented at each meeting. This would also cover activity within the Students Services area. The Student Union Report could then be presented annually or biannually.</p> <p>Members agreed to adopt this approach and requested that reporting include the feedback on issues that have been raised at the student forums. Members also requested that the reporting include the strategic approach that the Student Union takes to support the College's mission.</p> |                     |
| 7.2                                   | <b>ACTION:</b> The DCEO Q&C to present the Student Voice report at the next Q&S meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>DCEO Q&amp;C</b> |
| <b>FE, HE, Apps, Adult Programmes</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |
| <b>8.</b>                             | <b><u>Learning, Teaching &amp; Assessment</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                     |
| 8.1                                   | The report detailed the roll-out of the RAISE programme for all curriculum staff to date this academic year. It also highlighted the ongoing work to improve the quality and innovation of LTA across the College cohorts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                     |
| 8.2                                   | Members acknowledged the success of the RAISE programme and queried if there was a way within the reporting to demonstrate where teaching staff that had been rated as 'blue' in the academic year, were maintaining this improvement year on year. The DCEO Q&C advised that the RAISE programme focuses on a different aspect of the teaching and learning journey each year, thus enabling staff to acquire different areas of expertise. Members were advised that                                                                                                                                                                                                                                                                                                                                                                                            |                     |

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|     | consideration would be given to a longitudinal study so that high achievement ratings could be mapped year on year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 9.  | <p><b><u>Student Destinations</u></b></p> <p>The report detailed destination and progression data within the 25/26 academic year, alongside a comparison for 24/25. The DCEO Q&amp;C advised that a revised English and Maths strategy, together with support for transition, was in place to facilitate the achievement of ambitious targets.</p> <p>The Committee noted the report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 10. | <p><b><u>OFS Assurance</u></b></p> <p>10.1 The DCEO Q&amp;C advised that the OfS continued to emphasise financial sustainability as a core component of institutional legitimacy. Recent communications maintained a strong focus on governing body responsibility for ensuring resilience, including robust cash flow management, scenario planning and a clear understanding of cross-subsidy between provision types. There was an increasing expectation for Boards to evidence active oversight of financial performance and the alignment between financial planning and academic delivery.</p> <p>The tone of regulation suggested a lower tolerance for financial risk without demonstrable mitigation, with greater likelihood of regulatory engagement should concerns be identified. Colleges with Higher Education provision were expected to clearly articulate how HE activity contributes to overall institutional sustainability, including its role in supporting both growth and financial resilience.</p> <p>This reinforced the need for integrated financial and academic planning, ensuring that investment, provision and performance were aligned, and that emerging risks were identified and addressed at pace, through clear governance and assurance mechanisms.</p> <p>The DCEO F&amp;CS advised that HE provision had previously been a positive financial contributor. However, over the last few years, due to the shrinkage in HE numbers and the reduction in class sizes that were now being seen, the HE financial contribution rate had significantly fallen.</p> <p>Members requested consideration be given to a Strategic Conversation to discuss the many issues facing HE and the impacts on the College's HE provision and to determine the College's intended Student Outcomes.</p> |  |

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| 10.2                                  | <p>Members requested that the TEF dashboard be presented at a future Q&amp;S Committee with guidance provided to members on how to read the dashboard.</p> <p><b>ACTION:</b> The GD to add the presentation of the TEF dashboard to the Q&amp;S Schedule of Business for 26-27.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>GD</b> |
| <b>11.</b>                            | <b><u>Complaints</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |
| 11.1                                  | <p>The report provided an overview of all Further Education complaints received to date in the 2025/26 academic year. The report summarised the complaints by demographic profile, key trends and emerging themes.</p> <p>In total, the College had received 95 complaints to date this academic year, representing an increase from 67 in 2024/25.</p> <p>There were 21 Higher Education complaints, compared to 15 in 2024/25.</p> <p>There were 72 Further Education complaints, compared to 50 in 2024/25.</p> <p>There were 2 Apprenticeship complaints, with no change from 2024/25.</p> <p>Members were assured to hear that very few complaints about staff conduct were progressed to the final stage of the complaints process and that the SLT were confident that there were no systemic issues.</p> |           |
| <b>Student Voice &amp; Experience</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |
| <b>12.</b>                            | <b><u>Student Services Report</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |
| 12.1                                  | <p>The DCEO Q&amp;C presented a report providing an update on the support provided to students throughout the year, including:</p> <ul style="list-style-type: none"> <li>• Work Experience &amp; T Levels</li> <li>• Careers Team</li> <li>• Personal Development and Enrichment Team</li> <li>• Cross-Departmental Highlights</li> </ul> <p>Members had earlier agreed that the Student Services reporting would now be captured within the revised Student Voice report and would now be presented from a strategic, rather than operational perspective (<i>see minute 7.1</i>).</p> <p><i>L/MQ</i></p>                                                                                                                                                                                                      |           |
| <b>13.</b>                            | <b><u>Strategic Plan &amp; Master Targets 2024-28:</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |

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| 13.1 | The CEO advised that it was essential that there was an agreed consensus prior to the SOs being recommended to Corporation, as it was not considered good practice to change targets in-year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |
| 13.2 | <p><b>a) Objective 2 - To deliver a curriculum that meets the needs of students, employers and our community</b></p> <p>The DCEO Q&amp;C provided the key deliverables for SO2:</p> <ul style="list-style-type: none"> <li>• A purposeful curriculum that provides progression and stretch alongside experience of work</li> <li>• Develop a Maths &amp; English offer that addresses national priorities and meets the skills needs of employers and higher education</li> <li>• Become the first choice for Level 3 Technical and Vocational provision</li> <li>• Every SEND learner progresses positively through study programmes or individually tailored learning programmes that lead to further study in FE, HE, an Apprenticeship, paid or voluntary employment and/or to greater independence in their everyday lives</li> <li>• The College works with learners, employers and other partners to ensure that the curriculum enables learners to develop personal, social and employability skills that prepare them well for their intended job role, career aims and/or personal goals</li> <li>• A repurposed HE curriculum offer that is linked to employment and skills</li> </ul> <p>The CEO advised that V Levels would need to be discussed as a Strategic Conversation item. Members agreed to table this for the Strategic Planning Event in January when HE and SO2 would be discussed.</p> <p><b>ACTION:</b> The GD to add a V Levels and HE discussion to the Strategic Planning Event agenda.</p> | GD |
| 13.3 | <p><b>b) Objective 3- To deliver an outstanding student experience</b></p> <p>The DCEO Q&amp;C advised that SO3 remained driven by the following four overarching aims:</p> <ul style="list-style-type: none"> <li>• The College is focused on students' individual needs and aspirations. Students understand their strengths and weaknesses and access support to address gaps in skills and knowledge. Students develop ownership over their learning journey.</li> <li>• Skilled tutors create stimulating learning environments that foster critical thinking, curiosity and student ownership over learning. Diverse pedagogies adapt to learners' particular needs.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |

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| <p>13.4</p>                      | <ul style="list-style-type: none"> <li>• Learners feel valued and respected. They thrive within a culture where positive behaviour and diversity is celebrated. Learners are safe. No learner is left behind.</li> <li>• The College raises aspirations and promotes a sense of pride. An ambitious personal development programme offers transformative experiences which support the social and cultural development of all students.</li> </ul> <p>The Vice Chair requested that 'oracy' be included in the measure for critical thinking and debating incorporated into the tutorial programme.</p> <p><b>c) Objective 7- Empowering education through Digital Transformation</b></p> <p>The DCEO F&amp;CS advised that the key deliverables were:</p> <ul style="list-style-type: none"> <li>• Digital tools are effectively utilised to enhance learning, teaching and assessment. A focus on inclusion and accessibility for students and staff lead to increased engagement and impactful practice</li> <li>• Supporting staff to acquire and deploy digital skills to support digital transformation</li> <li>• Ensuring infrastructure and platforms are suitable and protected to deliver digital transformation</li> <li>• Provide systems and a reporting structure that allows informed data driven decision making</li> </ul> <p>13.5 <b>RECOMMENDATION:</b> That the three strategic objectives are recommended to the Corporation for approval.</p> |  |
| <b>Policies &amp; Statements</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <p>14.</p> <p>14.1</p>           | <p><b><u>Policies</u></b></p> <p><b>a) Bradford College Students' Union Constitution</b></p> <p>The DCEO Q&amp;C advised that the Constitution had been revised to more closely reflect the current student demographic it represents, and is expected to represent for the foreseeable future.</p> <p>Historically the Students' Union Constitution reflected, in its language, a significant concentration on HE custom &amp; practice. As the Student's Union has ceased to be a charity and no longer had a Board of Trustees, this update removed those references and constitutes the functions of the Union, including the line management and support of sabbatical and non-sabbatical officers within the Student</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

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|      | <p>Services department. The revised constitution remained applicable equally to both HE &amp; FE students.</p> <p><b>RECOMMENDATION:</b> That the updated Bradford College Students' Union Constitution be recommended to Corporation for approval.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 14.2 | <p><b>b) Prevent Policy</b></p> <p>The VPED&amp;I advised that there had been no significant changes made to the Prevent Policy as part of an annual review, updates had been made to department names and changes to responsibilities within staff roles.</p> <p><b>RECOMMENDATION:</b> That the Prevent Policy be recommended to the Corporation for approval.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 14.3 | <p><b>c) HE Fees Policy 2027-28</b></p> <p>The DCEO F&amp;CS advised that the HE Fees Policy 2027-28 had been updated to reflect:</p> <ul style="list-style-type: none"> <li>• Updated fees and the academic year</li> <li>• General revision of wording</li> <li>• Inclusion of LLE</li> <li>• Clarification of extenuating circumstances and fees liability</li> <li>• Reference to QTS franchised provision removed</li> <li>• Modular study fees added to Appendix 2</li> </ul> <p>It was noted that the Fees policies were to be agreed by both the F&amp;GP and Q&amp;S Committee before being presented to Corporation for approval. The HE Fees policy would be presented at the next F&amp;GP Committee meeting on 2 July 2026.</p> <p><b>RECOMMENDATION:</b> That the HE Fees Policy 2027-28 be recommended to the Corporation for approval.</p> |  |
| 14.4 | <p><b>d) FE Work Experience &amp; Industry Placement Policy</b></p> <p>Members were advised that the FE Work Experience &amp; Industry Placement Policy had been deferred until the next meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 14.5 | <p><b>e) Academic Misconduct Policy</b></p> <p>As part of a recent annual review, no substantive changes had been made to the Academic Misconduct Policy.</p> <p><b>RESOLVED:</b> That the Academic Misconduct Policy is approved.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |

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| <b>Governance &amp; Risk</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>15.</b>                   | <b><u>Risk Monitoring</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 15.1                         | <p>The Committee reviewed the strategic risks for which it has oversight. Members discussed the option of having a covering table that specified the risks that pertained to the Q&amp;S Committee. The CEO advised that Governors have responsibility for the Risk Register as a whole and are accountable for monitoring all of the risks within it, not just risks that impact the Q&amp;S Committee.</p> <p>The DCEO F&amp;CS also highlighted that some risks may span multiple areas of oversight; there could, for example, be financial risks within the register that could impact on quality and therefore would require member awareness.</p> <p>The DCEO F&amp;CS advised that a recent internal audit of Risk Management had received a substantial rating, which indicated that the auditors were satisfied with the current process.</p> <p>There were no proposed changes to the Risk Register.</p> |  |
| <b>16.</b>                   | <b><u>Committee Self-assessment and Terms of Reference</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 16.1                         | <p>The Quality &amp; Standards Committee Terms of Reference had been reviewed by the Q&amp;S Vice Chair and the GD. The proposed changes reflected the incorporation of the DCEO Q&amp;S role, that the College aimed for the highest outcomes in the Ofsted inspections and the OfS Teaching Excellence Framework, clarity on the attendance at meetings for the DSL and the inclusion of ITE in the annual Self-Assessment Reporting.</p> <p>Members considered the Committee Self-assessment against the Quality &amp; Standards Terms of Reference and agreed that the Committee continued to perform well.</p>                                                                                                                                                                                                                                                                                                 |  |
| 16.2                         | <b>RESOLVED:</b> The Committee agreed that it had fulfilled its Terms of Reference in 2025-26.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 16.3                         | <b>RECOMMENDATION:</b> That the updated Quality & Standards Terms of Reference 2026-27 be recommended to the Corporation for approval.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 16.4                         | The GD thanked the Q&S Vice Chair for assisting with the Terms of Reference review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| <b>17.</b>                   | <b><u>Schedule of business 2026-27</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |

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| 17.1                      | <p>The Committee reviewed the Schedule of Business which covered each Q&amp;S meeting for the coming academic year.</p> <p>Members discussed the sequencing and number of Q&amp;S Committee meetings and agreed that 4 meetings in the academic year afforded sufficient time and space to cover the Q&amp;S Schedule of Business.</p> <p>Members acknowledged that the quality of reporting at the Q&amp;S meetings had continuously improved and the reporting was clear and concise.</p>                                                                           |  |
| 17.2                      | <b>RESOLVED:</b> That the schedule of business for 2026-27 is agreed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 18.                       | <b><u>Academic Board – Terms of Reference/effectiveness</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 18.1                      | Members were advised that the Academic Board – Terms of Reference had been deferred until the next meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| 19.                       | <b><u>Academic Board Minutes - 10 March 2026*</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 19.1                      | The Academic Board minutes for 10 March 2026 were provided for information.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| 20.                       | <b><u>Mazars Investigation Report – Considerations &amp; Actions</u></b><br><i>The staff Governor left the meeting</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 20.1                      | <i>A separate confidential minute was recorded – see annex.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Any Other Business</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 21.                       | <b><u>Items for report to the Corporation</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 21.1                      | <ul style="list-style-type: none"> <li>• Minutes of meeting – 25 June 2026</li> <li>• Strategic Objective 2 - To deliver a curriculum that meets the needs of students, employers and our community</li> <li>• Strategic Objective 3- To deliver an outstanding student experience</li> <li>• Strategic Objective 7 – Empowering education through Digital Transformation</li> <li>• Bradford College Students’ Union Constitution</li> <li>• Prevent Policy</li> <li>• HE Fees policy 2027-28</li> <li>• Committee self-assessment and Terms of Reference</li> </ul> |  |
| 22.                       | <b><u>Any other business</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

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| 22.1       | The Chair gave thanks to the SLT for their work on the Committee papers. |           |
| 22.2       | There was no other business.                                             |           |
| 22.3       | The Chair closed the meeting at 18:22.                                   |           |
| <b>23.</b> | <b><u>Meeting evaluation form</u></b>                                    |           |
| 23.1       | To be circulated by the Governance Director.                             | <b>GD</b> |

Approved by the Committee:

.....**B. Khokhar**.....

Signed by the Chair

.....**01.10.26**.....

Date

### Agreed actions

| No | Minute | Action                                                                                         | Who?     |
|----|--------|------------------------------------------------------------------------------------------------|----------|
| 1  | 7.2    | The DCEO Q&C to present the Student Voice report at the next Q&S meeting.                      | DCEO Q&C |
| 2  | 10.2   | The GD to add the presentation of the TEF dashboard to the Q&S Schedule of Business for 26-27. | GD       |
| 3  | 13.2   | The GD to add a V Levels and HE discussion to the Strategic Planning Event agenda.             | GD       |
| 4  | 23.1   | Meeting Evaluation to be circulated by the Governance Director                                 | GD       |