

# **APPRENTICESHIPS**

# Pharmacy Services Assistant Level 2

The Pharmacy Services Assistant (PSA) works under the supervision of a Pharmacist, Pharmacy Technician, or other accountable healthcare professional. The PSA provides a variety of pharmacy and medicines services to patients, the public and other professional healthcare teams. The PSA supports the delivery of pharmacy services in a variety of pharmacy environments.

A PSA will be involved in supporting the supply, preparation and assembly of medicines and products; issuing them to patients and other healthcare professionals and assisting in providing advice to patients to help them to make effective use of their medicines. They will be responsible for ordering and receiving medicines, as well as their storage, disposal and return. They will have an understanding of healthy lifestyle choices and relevant screening services. They will understand and work to **standard operating procedures (SOPs)**, a set of step-by-step instructions compiled by their organisation to help staff carry out routine operations. SOPs aim to achieve efficiency, quality output and uniformity of performance, while reducing miscommunication and failure to comply with pharmacy regulations.

# **Programme Start**

Various start dates throughout the year.

### **Duration**

15 months.

# **Entry Requirements**

Must achieve a minimum of Entry Level 3 in initial assessments or already have GCSE A-C or 9-4.

# **Course Delivery Method**

This course is delivered by online learning in addition to regular workplace assessments.

#### **Course Content**

The following skills, knowledge and behaviours are what will be gained from this apprenticeship.

# Core Knowledge & Skills

- •• Dispensing and supply of medicines and medicinal products
- •• Team work
- •• Communication, pharmacy law and ethics
- •• Person centred care
- •• Health and safety in the workplace

#### Behaviours

- •• Be trustworthy and honest, respectful and caring
- •• Act with integrity and fair conduct, have the courage to say when something is wrong
- •• Be a reliable and capable member of the workforce and recognise your own value and that of your team
- •• Display effective interpersonal skills
- •• Respect patients' values