PROGRESSION PACKAGE A GUIDE FOR TEACHERS AND ADVISORS

Activities for secondary schools 2019-2020

Bradford College

WHAT IS THE BRADFORD COLLEGE PROGRESSION PACKAGE?

If, as a teacher or careers advisor, you are eager to support your students with their progression to Further and Higher Education (FE and HE) and encourage career aspirations, then this guide is going to prove a useful resource.

Our **FREE Progression Package** activities are designed to inspire secondary school students to consider their future within employment, and Further and Higher Education.

The **FREE** activities and events within our programme have been developed to enable participants to:



GATSBY BENCHMARK DIAGRAM



You can choose activities based on the Gatsby Benchmark criteria you would like to meet. Look out for the numbers next to each activity to identify the relevant benchmark.

PROGRESSION PACKAGE KEY

We have highlighted alongside each activity and event exactly what your students will gain from taking part. Just look out for the following icons:



HELPING TO MAKE AN INFORMED DECISION

Workshops and presentations will provide students with information needed to make informed decisions about options after school or college.



RAISING ASPIRATIONS

Helping young people realise their potential, encouraging them to explore their post 16 and post 18 options.



PROGRESSION

Preparing students for their college or university application, making them feel more confident with choosing the right course and institution.



PERSONAL DEVELOPMENT

Sessions to develop important skills needed to pursue pathways into Further and Higher Education, or employment.



HAVE A GO

Insightful, informative and exciting taster sessions offering students a hands-on experience to help them through their decision-making process. Tasters can focus on one or two subjects, or we can organise a full day of mini-tasters with as many as 12 subjects!



EMPLOYABILITY SKILLS

Employability is at the centre of everything Bradford College has to offer, and we want to equip your students with the necessary skills to progress into their chosen career with confidence and industry experience.



ATTAINMENT RAISING

We are committed to helping schools promote the importance and value of attainment. Sessions around study skills and stress management can be particularly helpful in preparing students for lessons, revision and exams.

JOBS VERSUS CAREERS



Audience: years 7 & 8 Group size: suitable for small or large groups Duration: One hour

This highly interactive workshop is particularly useful for younger secondary school pupils. It allows them to explore the differences between a job and a career and to consider the importance of skills and decision-making when choosing a career path.



BRADFORD COLLEGE BROADCASTING



Audience: years 7 & 8 Group size: up to 30 pupils per session Duration: approx. four hours

A dynamic and engaging session, where students will work in groups to produce scripts for a piece of broadcast media about Bradford College. With help from our Performing Arts and Media departments, students will get to explore what it's really like to be a student at college and maybe even get to film themselves in our TV Studio (subject to studio availability). This activity can also include a tour of our campus, if requested in advance.

GATSBY BENCHMARK 1, 3, 4, 6 & 7

YOUR FUTURE



Audience: years 9-11 Group size: suitable for small or large groups Duration: 30 minutes

This will provide an opportunity for students to consider and explore their post-16 options. The session will include an overview of various pathways into Further Education including A-Levels, vocational routes and Apprenticeships. GATSBY BENCHMARK 1 & 7

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SUPPORTING PROGRESSION AND INCLUSION FOR STUDENTS FROM OTHER COUNTRIES

GATSBY BENCHMARK 1, 3 & 7



Audience: years 9-13 Group size: up to 15 pupils per session Duration: one-two hours

With first-hand experience of feeling isolated, excluded and low in confidence following her arrival in the UK from Romania, Student Engagement & Outreach Officer Simona Ionescu will introduce this engaging, thought provoking and inspiring session. Simona will share her own story of success alongside other experts who can help students to realise their potential through English for Speakers of Other Languages (ESOL) workshops.

YOUR FUTURE



Audience: years 7-13 Group size: suitable for small or large groups Duration: one hour Recommended dates for delivery: January-April

This workshop will give your students the opportunity to explore the benefits of studying HE and will touch on various themes including post 16 options, HE explained, courses, clubs and societies and a fun budgeting activity helping to introduce student finance.



MAKING THE RIGHT



Audience: years 10-11 Group size: up to 30 pupils per session Duration: 30 minutes-one hour

A presentation aimed at Key Stage 4 students, looking at key careers topics such as writing a CV and covering letter, and the necessary skills for a job or college interview. The session works particularly well alongside 'A Beginners Guide to Apprenticeships' for those who are considering that route.

A BEGINNERS GUIDE TO APPRENTICESHIPS



Audience: years 10-11 Group size: suitable for small or large groups Duration: 30 minutes-one hour

This introductory session will provide your students with an understanding of Apprenticeships and the skills they require to prepare and to gain employment. The presentation can be delivered in schools in class or in an assembly, or you may wish to bring your students to take part in the session at Bradford College and combine the presentation with other sessions. This workshop is particularly useful alongside 'Making the Right Impression' as it equips students with all the skills and knowledge around Apprenticeships, jobseeking and employability.

STUDY SKILLS



Audience: years 10-13 Group size: up to 30 pupils per session Duration: one hour

We can offer a variety of sessions for KS4 or KS5 students looking at practical study skills. Examples include: Time Management, Writing Skills, Research Skills, Critical Thinking, Referencing and Revision Skills. We cannot offer this session as a stand-alone activity. Schools must also participate in a campus visit or taster activity at some point during the year. The session can be included in a wider programme of activities as part of a full-day campus visit, if preferred.

YOUR MEDIA SELF: IMPRESSING ONLINE



Audience: years 9-13 Group size: suitable for small or large groups Duration: 30 minutes-one hour depending on requirements

This session will encourage discussion around online employability, giving tips and considerations relating to searching for jobs online, completing online applications, sending speculative emails to employers and researching useful contacts. A significant message from this session focuses on professionalism and social media presence – the need for visible online profiles to be free of inappropriate content which could be seen by potential employers. 'Your Media Self' is particularly useful alongside 'Making the Right Impression' and 'A Beginner's Guide to Apprenticeships'.

STUDENT FINANCE



Audience: years 12 & 13 Group size: suitable for small or large groups Duration: 30 minutes

A guide to student finance, to help demystify and unravel student finance in HE and explain how it all works – how much does it cost, how do you get student loans and how do you pay it back? All these questions and more will be answered in this fact-filled session.

BUDGET BUSTERS



Audience: years 12 & 13 Group size: up to 30 pupils per session Duration: 1 hour-1 ½ hours

This fun and interactive workshop works well as a follow up to the Student Finance session and helps students to explore how far their money will go! Students work in groups to make decisions on how they would spend their weekly budget as a HE student on things like housing, food and socialising, developing their financial literacy and understanding of student life. The workshop also includes information about degree level Apprenticeships.

MEET OUR ASSISTANT PRINCIPAL – YEAR 11 ASSEMBLIES





Audience: year 11

Our Assistant Principal for School Strategy, Anthony Smith, would welcome the opportunity to come and meet your Year 11 cohort and to outline to them the range of courses and apprenticeships available to them and how these can support their learning and employment within the Leeds City region. It is important to note, this presentation is not just a marketing tool for Bradford College but will also promote FE, HE, Apprenticeships and employment and this will be certified so you can evidence and fulfil your obligations of The Technical and Further Education Act and the Gatsby Benchmarks.

ALTERNATIVE WORK EXPERIENCE OPPORTUNITIES FOR YEAR 10





Audience: year 10

New for 2018/19, we can offer an alternative to work experience placements to Year 10 pupils in our partner schools. The programme is still under development, however we are aiming to offer a week-long programme consisting of subject-specific tasters and employability workshops. Availability and dates are dependent on curriculum staff capacity and room availability here at Bradford College but we may also be able to deliver some aspects of the programme at your school as well. Allowing students the opportunity to take part in vocational tasters in our facilities means they will get the opportunity to experience real-life work environments such as our Hair & Beauty salon, our restaurant and kitchens, and Construction, Engineering and Motor Vehicle workshops.

STRESS BUSTERS



Audience: years 9-13 Group size: up to 30 pupils per session Duration: one hour

Aimed at preparing students to deal with stresses and worries relating to scholarly life, this is an interactive session. By using a game theme, the workshop seeks to reassure young people that stress is a normal part of life and can be managed with minimal panic. Students are encouraged to think about their own stress triggers and are introduced to techniques which can help them reduce negative feelings.

HAVE A GO! SUBJECT TASTERS

We can deliver tasters in all subject areas (FE and HE), broadly focussed or specific to a particular course. Your school will be notified throughout the year about any specific dates coming up.

Alternatively don't wait until then, simply contact us and we can try and arrange something at your request*.

*Subject to notice period given and availability of college staff.

GATSBY BENCHMARK 1, 3, 4, 6 & 7

FURTHER EDUCATION SUBJECT AREAS

A LEVELS & GCSEs	CONSTRUCTION	PROGRESSION TO LEARNING & WORK
APPRENTICESHIPS	EARLY YEARS & TEACHING	PUBLIC SERVICES
ARTS & CREATVE INDUSTRIES	ENGINEERING	SCIENCE
BEAUTY THERAPY	ENGLISH & MATHS	SPORT EXERCISE & FITNESS
BUSINESS	HAIRDRESSING	TRAVEL & TOURISM
CATERING & HOSPITALITY	HEALTH & SOCIAL CARE	
COMPUTING & ICT	MOTOR VEHICLE STUDIES	

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GATSBY BENCHMARK 1, 3, 4, 6 & 7

HIGHER EDUCATION SUBJECT AREAS

ART & DESIGN	FASHION, TEXTILES & INTERIOR DESIGN	MEDIA MAKE-UP & SPECIAL EFFECTS
BUSINESS, MANAGEMENT & ACCOUNTANCY	FILM & PHOTOGRAPHY	MUSIC & PERFORMANCE
COMPUTING & GAMES DESIGN	GRAPHIC DESIGN	OPTHALMIC DISPENSING
COUNSELLING & PSYCHOLOGY	HEALTH & NUTRITION	SOCIAL CARE & COMMUNITY PRACTICE
EARLY YEARS, CHILDHOOD & YOUTH STUDIES	HOSPITALITY & TRAVEL	SPORT, EXERCISE & FITNESS
ENGINEERING, TECHNOLOGY & CONSTRUCTION	LAW	TEACHING & EDUCATION

NORDEC TASTER SESSIONS



The Northern Dental Education Centre (NORDEC) is based within the College's Advanced Technology Centre and offers Apprenticeships and Continuous Professional Development (CPD) qualifications for the dentistry profession.

NORDEC taster sessions include a variety of interactive activities, aimed at providing students with an insight into the various dental career pathways available to them and possible progression routes. The sessions include an Introduction to Dental Nursing, First Aid practice, decontamination demonstrations and filling demonstrations using our 'Phantom Heads'. GATSBY BENCHMARK 1, 3, 4, 6 & 7

For more information contact the Student Engagement & Outreach Team on 01274 436150 or email engage@ bradfordcollege.ac.uk

SCHOOL TIES THEATRE IN EDUCATION (TIE) PROGRAMME

GATSBY BENCHMARK 1, 4 & 7



Bradford College's Theatre in Education (TIE) Company, School TIEs, can offer you and your students the opportunity to explore their future options in a vibrant and engaging way.

Introducing School TIEs' Director – Tom Aldersley, Programme Leader HE Performing Arts, Northern School of Creative Industries.

Tom is originally from Skipton in the Yorkshire Dales. He attended the Arden School of Theatre in Manchester graduating with a First Class Honours Degree in Acting Studies. Since graduating, Tom has worked extensively in television and theatre.

His theatre credits include Once in a House on Fire at The Lowry, Danny the Champion of the World

at The Bolton Octagon and Romeo and Juliet for The Lake Tahoe Shakespeare Festival.

Tom has worked extensively in television, appearing in well-known shows such as **Coronation Street (ITV), Emmerdale (ITV), Hollyoaks (Channel 4), Mount Pleasant (Sky), Homefront (ITV), Moving On (BBC) and In the Dark (BBC).**

As well as being an actor, Tom is a qualified lecturer and his areas of expertise include acting for camera, improvisation, audition technique and method acting.

NATIONAL SATURDAY ART AND DESIGN CLUB BRADFORD SCHOOL OF ART

GATSBY BENCHMARK 1, 3, 4, 6 & 7



Audience: ages 14-18 years Group size: advanced bookings only Duration: two hours every Monday and/or Saturday

The National Saturday Art & Design Club by Bradford School of Art, in partnership with the Sorrell Foundation, is ideal if you have pupils who are currently studying or thinking of studying GCSE or A-Level Art and want to improve their skills, or are thinking of studying undergraduate Art or Design at art school and want to improve their portfolio.

The club offers 13-18 year olds a unique art experience like no other.

Your pupils will have access to outstanding Art School facilities and be taught by tutors who are highly experienced in their field.

Students who participate regularly in the Saturday Arts & Design club will have the opportunity to gain Bronze Awards from the Arts Award Scheme. Arts Awards are qualifications supporting artists to grow and inspires them to connect with the wider arts world.

As well as more than 100 hours of specialist tuition, they will also benefit from visits to museums and galleries, masterclasses from leading art and design practitioners, and an exhibition of their work in London's Somerset House.

The Saturday Art & Design Club nurtures talent, builds confidence and raises aspirations. It will also help raise attainment and give an insight into studying at Bradford School of Art and an understanding of careers in the creative industries. The National Art & Design Saturday Club is now in its eighth successful year. The Club runs in 41 locations across the UK, in colleges, universities and at the Victoria & Albert Museum (V&A).

Visit saturday-club.org for more info.

When: every Monday and Saturday from October 2018-June 2019 10.30am-12.30pm (term-time only)

Where: Bradford School of Art, Bradford College, Lister Building, Carlton Street, Bradford, BD7 1DD

For more information: 01274 436328 or email: engage@bradfordcollege.ac.uk

SATURDAY MUSIC CLUB & SATURDAY MUSICAL THEATRE CLUB

GATSBY BENCHMARK 1, 3, 4, 6, 7 & 8



Audience: 14-18 year olds Group size: advanced bookings only Duration: two hours every Saturday

These new FREE sessions are perfect for budding musicians and aspiring musical theatre performers.

The Saturday Musical Theatre Club will include acting, singing and dancing with students working towards a performance opportunity. The Saturday Music Performance Club will have the opportunity to play in a pit band for a musical theatre performance.

When: 10am-12pm every Saturday from 22nd September 2018

Where: Bradford School of Art, Bradford College, Lister Building, Carlton Street, Bradford, BD7 1DD

For more information, contact:

Saturday Musical Theatre Club Lisa Edwards email: I.edwards@bradfordcollege.ac.uk Saturday Music Performance Club Nicolas Sykes email: n.sykes@bradfordcollege.ac.uk

FASHION FOCUS



Audience: years 10-13 Group size: max. 10 Duration: three hours

A creative and experimental session where students will work to style, customise and create a garment using resourced and unusual materials, following a given concept working alongside and supported by our fashion undergraduates. This session is followed by a fashion portfolio Q&A session and a tour of the facilities, students will get to explore what it's really like to be a student at Bradford School of Art.



BRADFORD COLLEGE BOXING ACADEMY

Introducing Mally MacIver Bradford College Boxing Academy & England Performance Coach.

Having spent a number of years as a professional boxer and trainer, Mally MacIver is now Head Coach at Bradford Police and College Boxing Academy.

He's worked with a range of students from Bradford College, including boxing prodigy Harris Akbar, who studies sport at Bradford College's Trinity Green campus.

Earlier this year, Harris was selected as part of the Great Britain Podium Potential squad, ahead of the Tokyo 2020 Olympic Games. Last year, Mally was part of England's coaching team at the AIBA Youth World Boxing. Championships in St Petersburg, Russia. He is a Great Britain Boxing Coach, helping to develop elite male and female athletes in the sport.



BE A KNOCK OUT



Audience: age 10 years + Group size: up to 15 pupils per session Duration: 1-2 hours

This is a highly energetic and motivating introduction to Bradford College's Boxing programme and facilities. Boxing is a unique sport which will help any individual, regardless of age or ability. Boxing training is well known for being the best way to get fit, great for teaching discipline, respect, confidence and all round life skills. GATSBY BENCHMARK 1, 4, 6, 7 & 8



EVENTS & CONFERENCES

There are many events held each year at Bradford College that teachers, advisors, parents and students can access. These include Open Events, campus tours, road shows and careers events. We also offer conferences for teachers and advisors, as well as a Higher Education Student Conference.

OPEN EVENTS



GATSBY BENCHMARK 1, 2, 3, 4, 5, 7 & 8

If you would like to bring a group of students to any of our Open Events we will make it easier by providing a free return transport service from your school or college.

- **12th February** (Apprenticeship-only at City Training Services)
- 23rd March
- **1st June** (Apprenticeship-only at City Training Services)
- 6th July
- 22nd August

Times and venues can be found on our website: bradfordcollege.ac.uk/openevents

EVENTS & CONFERENCES

PARENTS AND CARERS



GATSBY BENCHMARK 1, 2, 3, 4, 7 & 8

We are keen to work with schools to help with supporting parents and carers when preparing for their child's progression to college or university. The Student Engagement & Outreach Team is available to assist you at your school's Parents' Evenings to offer advice and support. Whether you need us to deliver a Student Finance presentation or would like us to provide a College information stand, we can tailor support depending on your needs.

Please call 01274 436150 or email engage@bradfordcollege.ac.uk to discuss your requirements.

STUDENT FINANCE FOR PARENTS & CARERS



Audience: parents/carers in Sixth Form Group size: suitable for small or large groups Duration: 30 minutes

A guide to Student Finance, to help demystify and unravel student finance in HE and explain how it all works – how much does it cost, how do you get student loans and how do you pay it back? All these questions and more will be answered in this fact-filled session. A perfect addition to your Sixth Form Parents evenings.

A PERSONALISED OFFER

All activities can be tailored to meet the specific needs of your students.

Talk to a member of our Student Engagement & Outreach Team who would be happy to come to your school and discuss this with you. Call 01274 436150 to make an appointment or email engage@bradfordcollege.ac.uk.

WIDENING PARTICIPATION

The Student Engagement and Outreach Team is committed to making FE and HE accessible for as many people as possible from disadvantaged groups. Our workshops, tasters and presentations are designed to increase awareness of the benefits of FE and HE, raise aspirations and improve study and personal skills.

TRANSITION DAYS

We can also work with secondary schools to support primary transition days. We already do a lot of work with feeder primary schools and working with you to continue engagement means we can maintain support from Year 7 through to Year 11 and Sixth Form.

CAREERS EVENTS AT YOUR SCHOOL

We are happy to attend any careers or progression events that you may organise at your school. This may include careers conventions, parents' evenings, post-16 options or progression events.

FREE TRANSPORT SERVICE

It may be possible to offer a FREE transport service for some of our activities. This may be subject to availability, funding and distance. Please contact a member of the Student Engagement and Outreach Team for further information.

STAFFING

When visiting Bradford College all groups of students must be accompanied by the appropriate number of members of staff from your school.

HEALTH & SAFETY

Although we carry out our own risk assessments for all our activities, we also require schools to supply risk assessments. One of our team will request the relevant information when booking.

CANCELLATION OF BOOKINGS

If students are unable to attend a session that they have been booked on to, please inform a member of the Student Engagement and Outreach Team as soon as possible.

This can be done either by phone on 01274 436150 or email engage@bradfordcollege.ac.uk

MEET THE TEAM

The Student Engagement and Outreach Team works with schools, colleges and young people throughout the UK to raise awareness of the FE and HE provision at Bradford College. Our aim is to inspire young people to progress to FE and HE and advise them about the courses available.

Working with our team of Student Ambassadors, we organise and attend a wide range of events, both in and outside of Bradford College. We regularly attend school and college careers fairs and organise taster sessions and Open Days at Bradford College. We are committed to providing you with a warm and friendly introduction to Bradford College, our courses and our services.

STUDENT AMBASSADORS

Our Student Ambassadors are an important addition to the Student Engagement and Outreach Team, providing a realistic and honest opinion of student life at Bradford College. As well as assisting at Open Days and with school or college outreach work, our Student Ambassadors help deliver Campus Tours and often represent the college at various careers events. The College's Student Ambassador Scheme provides a range of exciting opportunities for students to develop their employment prospects by giving them hands-on work experience, as well as the opportunity to develop important life skills.

Engage with us via Social Media @BradfordEngage



Dixons City Academy Careers Fair

66 Thank you for attending our careers fair at Dixons City Academy. You helped it to be a big success and the students came away feeling inspired."

Ashleigh Page, Head of Careers Dixons City Academy

MEET THE TEAM

STUDENT

Charlotte Cooper-Nairn

Engagement Manager c.cooper-nairn@bradfordcollege.ac.uk 01274 088239

Naweed Hussain Access & Participation Officer n.hussain3@bradfordcollege.ac.uk 01274 088425

Engagement Officers: Rajesh Bhardwaj Sanah Ferdous Piers Telemaque engage@bradfordcollege.ac.uk 01274 088243



@ncopbradford



Your Future in Higher Education

I was delighted by the helpful support the Student Engagement and Outreach Officers provided me with on the lead up to the event. The process of booking the event was fantastic and they were extremely proactive in ensuring they could meet our needs."

> Alex Proctor, Careers Advisor, Royds School



HOW TO BOOK

To book a group on to any of our activities or events please email **engage@bradfordcollege.ac.uk**

or call a member of the Student Engagement and Outreach Team on 01274 436150

CONTACT

- Student Engagement & Outreach Team Bradford College, Great Horton Road, Bradford, West Yorkshire, BD7 1AY
- 01274 436150

- engage@bradfordcollege.ac.uk
 - bradfordcollege.ac.uk
 - @BradfordEngage

