

OUR CODE OF CONDUCT

2020

Our Code of Conduct is drawn from our College Charter. The aim of this code is to help you understand what your responsibilities are whilst you are a student with us.

At Bradford College we are dedicated to working together for the benefit of all our students, staff and local communities. Our UNITED Values and Behaviours Framework provides the groundwork for these partnerships to succeed.



BEING READY

- Prepared to learn
- Using the services provided by the College and the Students' Union
- Working together, achieving together
- Always try to be your best
- Good attendance - aim for 100%
- Show commitment to your Study Programme and participate in all learning activities, including your tutorials
- If you are 16-18 and have not yet achieved GCSE English and Maths Grades 4/C or higher, you **must** attend these to improve your grades. This is a legal requirement.

BEING RESPECTFUL

- Respect yourself and others - behave in a way that does not offend or discriminate against others
- Never give up, we're here to help
- Do not swear or use language which may cause offence to others
- Cooperate with any member of staff who asks to see your college ID. All college ID cards are the property of the College
- Respect college property and take responsibility for keeping the College clean and tidy
- Respect the rights of others as individuals and the right to study in an environment free from excessive noise or distractions.

BEING SAFE

- Wear your ID card visibly at all times when on college premises, including the grounds. This is for everybody's safety and security, including yours
- Do not attend college under the influence of alcohol or non-prescribed drugs, or bring them onto college premises
- Comply with all health and safety regulations and the Smoking Policy
- Stay safe online - do not misuse any college equipment or try to access prohibited websites
- Notify your tutor or progress coach of any change to your personal details – address, name, phone number etc.

UNITED VALUES

Our focus on **UNITED** values

Bradford College's **UNITED** Values:

- Understanding and respect for the law
- Nurturing mutual respect
- Individual liberty
- Tolerance of other faiths and beliefs
- Equality
- Democracy

At Bradford College we encourage positive behaviour and challenge all forms of negative behaviour through our UNITED Values. We firmly believe that the key to challenging negativity and division is unity and integration. Being UNITED is the foundation of positive behaviour. For you to reach your full potential and enable others to do the same, we ask you to agree to the following behaviours:

Behaviours we will always challenge:

- Not wearing provides ID
- Disrespect for college property
- Disrespect for others
- Poor attendance
- Swearing and use of abusive and derogatory language
- Bullying and discrimination - in college, out of discrimination and online

Behaviours we will always promote:

- Good attendance = achievement
- Love Learning - come prepared
- Aspire - reach your potential
- Smile, it's catching!
- Respect yourself and others
- Be resilient - don't give up

OUTSIDE COLLEGE

Remember that as a student you are an ambassador for the College and your fellow students. Your behaviour, whether good or bad, reflects on you. This includes travelling to and from the College, participation in trips, visits and residentials, work experience placements and sports and enrichment activities.

Criminal activity

We do not tolerate any criminal activity on college premises and if identified it will be reported to the police. This includes (but not exclusively):

- Hate crimes
- Possession, supply or use of illegal drugs
- Possession, supply or use of weapons
- Theft
- Physical assault