

# Programme Specification

**Programme Title: LLB (Hons) Law**

<b>Awarding Institution:</b>	University of Bolton		
<b>Teaching Institution:</b>	Bradford College		
<b>Department and/or School/Curriculum Area:</b>	Law		
<b>Professional accreditation</b>	Professional body	Professional body URL	Status of graduates
	Joint academic standards board of the Solicitors Regulations Authority and Bar Standards Board.	<a href="http://www.sra.org.uk/students/academic-stage.page">http://www.sra.org.uk/students/academic-stage.page</a>	
<b>Final award(s):</b>	Honours Degree (LLB)		
<b>Exit or Fall back award(s)</b>	Ordinary Degree DipHE CertHE		
<b>Programme title(s)</b>	LLB (Hons) Law		
<b>JACS Code</b>	Law M100		
<b>University Course Code(s)</b>			
<b>QAA Benchmark Statement(s)</b>	The following benchmark statements apply to this programme:  Law – November 2019  <a href="https://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/subject-benchmark-statement-law.pdf?sfvrsn=b939c881_16">https://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/subject-benchmark-statement-law.pdf?sfvrsn=b939c881_16</a>		
<b>Other internal and external reference points</b>	Joint academic standards board of the Solicitors Regulations Authority and Bar Council Guidelines.		
<b>Language of study</b>	English		
<b>Mode of study and normal period of study</b>	Full Time 3 years Part time 4.5 years September and January starts available		

**Admissions criteria**

Standard applicants should normally have a minimum of five passes in GCSE subjects at Grade C or above and three A Levels, or the equivalent, such as, BTEC, GNVQ Advanced amounting to 72-96 UCAS points, or successful completion of an accredited Access to Higher Education Course.

The programme actively supports claims for Recognition of Prior Learning (RPL) and Recognition of Prior Experiential Learning (RPEL). Students should consult the admissions tutor if they wish to claim such.

Students wishing to progress from the FdA Programme will progress onto Year 2 of the LLB once they have completed the FdA Degree programme at the College. Students from the FdA are not able to do the same placement on the LLB and must find an alternative placement if they want to continue with the work placement module. Students that have completed the conveyancing module on the FdA programme cannot do this module of the LLB programme. Students will not be able to RPL these modules when they progress onto the LLB.

Applicants who do not evidence any or sufficient previous qualification or experience in the pathway that they elect to study or who fail to evidence a reason for their choice of pathway will be invited to discuss their choice of that pathway with the admissions tutor as part of the application process. This will ensure that their background is suitable for entry onto the programme and assist in ensuring that the elected pathway may facilitate their long term career aspirations.

Students who have successfully completed the Foundation Degree in Law and Legal Practice are eligible to join the LLB (Hons) at level 5. Their programme of study is two years of Foundation Degree plus two years of Degree. In addition, students with an average of 70% or above on the first year of the FDA have the option of transferring onto the second year of the LLB, rather than progression to the second year of the FDA.

International applicants are additionally required to achieve a specified level on IELTS (5.5 on all components) or equivalent. Please consult Student Recruitment for details.

**Additional criteria**

Non-standard applicants will be required to produce evidence of their ability to study at the Higher Education level. Short courses and relevant work experience may be taken into account. Non-standard applicants may be interviewed and may be required to complete a piece of written work as part of their application.

**Additional admissions matters**

No additional admission matters

**Fitness to practise declaration**

N/A

**Aims of the programme**

*The principal aims of the programme are to:*

- Provide an academic, vocationally and professionally relevant programme which will produce an Honours graduate who can work effectively in law or public service or business
- Develop your understanding of English law and the English legal system
- Develop your ability to analyse, evaluate and synthesise knowledge and its application to legal environments
- Develop your ability to conduct research, apply rules and solve problems in a legal context
- Develop a variety of transferable skills including written and oral communication in English, Information Technology skills, the ability to learn actively and independently and to work with others in a professional setting
- Comply with and satisfy the Joint Academic Standards Board of the Solicitors Regulation Authority and Bar Standard Board requirements for the academic stage of training.

### **Distinctive features of the programme**

- **Employability:** career opportunities such as youth justice, the probation service, working in business or the police force. In addition, this programme encourages self-employment and entrepreneurship by recognising that many graduates join family firms or establish their own businesses and, by holding a multi-disciplinary degree, you will have the knowledge and skills required to successfully achieve such.
- The **“real world”** runs through this programme in terms of its module structure and content, delivery, and assessment. With that eye on the **“real world”**, this degree programme recognises that not all Law graduates will, or even want to, enter the legal professions of solicitor and barrister and thereby equips you with other options. The LLB programme enables you to access a range of careers.
- Within the LLB there is sufficient flexibility for you to explore a wide variety of subjects such as Family Law, Company Law, Immigration Law, Employment Law, Commercial Law, Law of Evidence, etc., to make decisions about which areas you might want to specialise in the future. If you have already decided on your area of specialism, there is flexibility to enable you to create a portfolio of modules to support that. A commercial/business portfolio, for example, might include Contract Law with options in Commercial Law, Company Law, and a Dissertation in one of those areas. A criminal law portfolio might include Criminal Law, with Criminology as an option and a Dissertation in that area. A property law portfolio may include Contract Law, Land Law and options in Conveyancing and a Dissertation to support one of those areas.
- The Law School has an online journal called The Brief. The Brief incorporates subject updates, conference reviews, articles (staff and joint staff/student) and other items to support academic delivery and research within the Law School. The Brief produces a community of research and scholarship, which will not be the sole preserve of academic staff but which will include Law students publishing work in conjunction with their tutors and peers and also as autonomous academics in their own right. The objective for The Brief is thus multidimensional - enhancing research and scholarly activity for all in the Law School,

enhancing the scope for developing autonomous learners and enhancing the employability of our students.

## **Programme learning outcomes**

### **K. Knowledge and understanding**

On completion of the programme, successful students will be able to demonstrate systematic knowledge and understanding of:

K1. The legal system and evaluate its operation.

K2. A wide range of legal concepts, principles, and an awareness of moot points / areas of contention.

K3. The Foundations of Legal Knowledge.

K4. Theories, concepts, values, principles and rules of public and private laws within an institutional, social, national and international context and to exhibit an awareness of principles and values of law and justice, and of ethics.

### **C. Cognitive, intellectual or thinking skills**

On completion of the programme, successful students will be able to demonstrate the ability to:

C1. Develop confidence and flexibility in the use of the technical language and practices of law and critically analyse, evaluate and synthesise legal principles.

C2. Critically apply legal knowledge to factual situations over a wide range of legal areas and solve problems providing alternative solutions where appropriate.

C3. Evaluate arguments and evidence and produce a synthesis of the relevant doctrinal and policy issues in relation to a legal topic and question legal orthodoxy using balanced, logical, informed and reasoned judgments and critically apply comprehensive, effective and appropriate use of legal knowledge.

C4. Evaluate contemporary theories and empirical evidence concerning law.

### **P. Practical, professional or subject-specific skills**

On completion of the programme, successful students will be able to demonstrate the ability to:

P1. Develop an understanding of the key elements and general principles of the Foundations of Legal Knowledge.

P2. Critically apply the key elements and general principles of the Foundations of Legal Knowledge to your chosen profession.

### **T. Transferable, key or personal skills**

On completion of the programme, successful students will be able to demonstrate the ability to:

T1. Evaluate factors, which enhance group processes and team-working in a legal environment, plan and critically evaluate their ability to manage their own time and meet tight deadlines.

T2. Respond to changing legal contexts through problem solving and apply a variety of software applications and resources used by lawyers to locate, extract, and present data and information, acknowledging and referencing sources appropriately.

T3. Utilise numeracy skills appropriate to the legal context and level of study and employ communication and information technology (C&IT) skills appropriate to the legal field.

T4. Develop and engage in academic discussion on law and present legal arguments in a professional manner using the English Language and engage effectively in autonomous study of law, reflecting on own learning and seeking and making use of feedback.

## Programme structure

### Full-Time route

#### Year 1

Semester 1	Semester 2
Criminal Law	Contract Law
English Legal Process 1	English Legal Process 2
Public Law 1	Public Law 2

#### Year 2

Semester 1	Semester 2
The Law of Tort	Land Law
Legal Skills 1 (option) or Work Placement – the individual (option)	Legal Skills 2 (option) or Work Placement – the organisation (option)
Commercial Law (option)	Employment Law (option)
Conveyancing (option)	Criminology and Penology (option)

#### Year 3

Semester 1	Semester 2
European Law	Equity and Trust
Immigration Law (option)	Law of Evidence (option)
Company Law (option)	Family Law (option)
Dissertation	

### Part Time Route (September start – 80 credits)

#### Year 1

Semester 1	Semester 2
English Legal Process 1	Contract Law
English Legal Process 2	Public Law 2

#### Year 2

Semester 1	Semester 2
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Public Law 1	Legal Skills 2 or Work Placement – the organisation
Criminal Law	Land Law

### Year 3

Semester 1	Semester 2
Commercial Law	Employment Law
Legal Skills 1 or Work Placement – the individual	Dissertation (part 1)

### Year 4

Semester 1	Semester 2
The Law of Tort	Equity and Trust
Dissertation (part 2)	Family Law

### Year 5

Semester 1	Semester 2
Immigration Law	
European Law	

Module Code	Module title	Core/ Option (C/O)	Credits	Length (1, 2 or 3 periods)
Level 4				
	English Legal Process 1	C	20	1
	Criminal Law	C	20	1
	Public Law 1	C	20	1
	English Legal Process 2	C	20	1
	Contract Law	C	20	1
	Public Law 2	C	20	1
Level 5				
	The Law of Tort	C	20	1
	Land Law	C	20	1
	Legal Skills 1	O	20	1
	Work placement – the individual	O	20	1
	Legal Skills 2	O	20	1
	Work placement – the organisation	O	20	1
	Commercial Law	O	20	1
	Employment Law	O	20	1
	Conveyancing (full-time only)	O	20	1
	Criminology and Penology (full-time only)	O	20	1

Level 6				
	European Law	C	20	1
	Equity and Trusts	C	20	1
	Company Law	O	20	1
	Immigration Law	O	20	1
	Law of Evidence	O	20	1
	Family Law	O	20	1
	Dissertation	C	40	2

### Learning and teaching strategies

The programme employs a blended learning pedagogy where attendance in lectures, workshops and seminars is supported by a comprehensive e-learning portal, VLE.

Lectures will be interactive with question and answer sessions and other forms of involvement. Workshops are designed to enhance individual learning in relation to a common end task (the set seminar task(s)) which will then be explored in further detail with the tutor in the seminar.

The individualised workshops may have you practicing timed essays, whilst others are involved in peer discussion and support or doing last minute preparation or viewing resources on the learning portal or even testing their knowledge with multiple choice questions (MCQs). In the workshop, the onus is on you to identify your learning requirements.

Personal development and planning is embedded throughout the pathway programmes. In English Legal Process, you will develop your research (Lawtel, Westlaw, Lexislibrary), writing and referencing (Harvard) skills through the submission of a portfolio of mini assignments on which you receive feedback. One-to-one sessions replace workshops and seminars to ensure that you receive comprehensive feedback and support. Embedding these skills at Level 4 ensures that you have the key skills and abilities which you can employ in subsequent study.

At Level 5, you will have to undertake an employability module and have a choice between Work Placement or Legal Skills modules. The Legal Skills modules are designed to replicate, so far as can be achieved in a classroom situation, legal practice scenarios.

At Level 6, you will undertake advanced research in the Dissertation module. This provides the opportunity to do primary and/or secondary research. You are able to explore a subject in which you have a strong interest (not necessarily in a subject previously studied) and can consider your chosen topic in an international context by evaluating the law in other jurisdictions to determine whether you might provide solutions to legal problems in our jurisdiction.

### Learning activities (KIS entry)

Course Year	HE4	HE5	HE6
Scheduled learning and teaching activities	30%	30%	30%

Guided independent study	70%	70%	70%
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### Assessment strategy

The programme employs a plurality of formative and summative assessment methods including: assignments; examinations (open book which is 5 A4 sheets of paper double sided, handwritten or typed); dissertation (involving primary and/or secondary research.

Presentations; assessed seminars; assessed moots (via role play involving both staff and students using the Moot Court where possible); assessed negotiations (via role play involving both staff and students); assessed client interviews (via role play involving both staff and students); “soap box” debates; and production and submission of a portfolio (designed to replicate case files in practice and to include letters to clients, file notes, research notes, negotiation strategy, planning, etc.).

This plurality of assessment ensures that you will graduate with the skills and abilities required in employment such as the ability to work under pressure and within short time constraints (examinations) and the ability to address a large audience (presentations).

The programme will develop communication skills e.g. in writing (assignments/portfolios) and communicating verbally (moots/client conference/ negotiation). This knowledge and these skills are designed to be transferable to a variety of international careers, whether such is within the legal professions or business, or public service or education.

### Assessment methods (KIS entry)

Course Year	HE4	HE5	HE6
Written exams	17%	50%	33%
Coursework	66%	25%	47%
Practical	17%	25%	20%

- HE5 and HE6 based on Core Modules only

### Assessment regulations

Assessment Regulations for Undergraduate

Regulations can be found at:

<https://www.bolton.ac.uk/about/governance/policies/student-policies/>

<https://www.sra.org.uk/students/academic-stage/>



## **Grade bands and classifications**

### **Degree**

<b>Grade</b>	<b>Mark</b>
1st	70-100 %
2.1	60-69 %
2.2	50-59 %
3rd	40 – 49 %
Fail	Below 40

## **Role of external examiners**

External examiners are appointed for all programmes of study. They oversee the assessment process and their duties include: approving assessment tasks, viewing assessed samples of work with corresponding feedback/feed forward, reviewing assessment marks, attending assessment boards and reporting to the University on the assessment process. They support both staff and students in the teaching and learning process.

## **Support for student learning**

The Curriculum Team Leader has overall responsibility for the programme. Year/ Programme Leaders have responsibility for specific student cohorts and Module Leaders have responsibility for each of the individual modules.

You will be allocated a personal tutor in the Law School, who can be contacted in person, by telephone, e-mail or online communication. This tutor will be the first point of contact for both pastoral and academic issues.

Induction is seen as an important aspect of the programme and helps to prepare you for studying at degree level and to help you familiarise yourself with the facilities and support mechanisms available to you. It has been recognised that a tailored induction is required for students entering this programme of study. The induction process will give you the opportunity to meet other students on your programme, members of the programme team and the subject librarian, as well as preparing you for your programme of study.

Induction takes place the week before teaching commences (and includes enrolment). This ensures that you have access to all the College facilities before the programme commences and ensures that you have at least an overview of the resources available (i.e. you are introduced to the e-library resources and VLE and your working application of those resources are developed as you progress through the early stages of the programme).

The induction process for January start students is identical to September start students with induction taking place in the January examination weeks and the development of student use of the programme resource progressing commensurate with your continued study.

Various other guides, including programme documentation and careers guidance, are available on VLE.

The College has a comprehensive law library which utilises on-line publications including Lexis Nexus Professional, Westlaw and Lawtel. The Law Resource Room in the library also houses the Moot Court which is utilised in Skills sessions and extra-curricular competitions. The Moot Court provides a quiet study room when not being utilised as a court.

Students with disabilities, if disclosed to the College, will receive support from the College Learner Services Unit which has specialists in many areas to support students with learning difficulties or disabilities such as dyslexia, visual impairment, and epilepsy. The support which can be offered to students includes note-takers, the provision of specialist technical equipment, and ensuring that assessments are suitable with adjustments such as sitting examinations separately or having additional time being available.

You will receive, via the College's e-learning portal VLE, a College student handbook which will provide information regarding the College and the services that the College can provide to students.

Law students also receive bespoke module handbooks for each module of study. These will include the full scheme of work, assessment details, and recommended reading, and seminar / workshop tasks. The seminar / workshop tasks will be a mixture of professional/vocational and academic exercises. These handbooks and other learning resources are available via VLE.

We have students from a wide range of cultural backgrounds and prayer rooms are located around college.

The Law School provides module talks twice a year to ensure that students make informed module choices and arranges sessions in regards to all modules/options on the LLB so that tutors can provide support and guidance. It supports students with their future aspirations through discussion during tutorials in order to identify what they aim to do in the future and their future career plans. The Law school also helps and mentors students for the future by providing sessions on CV writing, inviting guest speakers and alumni from various backgrounds and legal careers. Staff also advise on applying for further courses, jobs, etc.

### **Methods for evaluating and enhancing the quality of learning opportunities**

- Student Staff programme committees

- Focus groups
- Module reviews by staff and students
- Student Experience Surveys
- Annual quality monitoring and action planning
- Peer review/observation of teaching
- Professional development programme for staff – REBEL
- External Examiner reports
- Quality Improvement Plan

#### Other sources of information

- **Bradford College University Centre website:**  
<https://www.bradfordcollege.ac.uk/study/university-centre>
- **HE Student Handbook:** <https://www.bradfordcollege.ac.uk/study/university-centre/handbook>
- **College Regulations:** <https://www.bradfordcollege.ac.uk/study/university-centre/handbook/regulations>
- VLE - Moodle - <https://moodle.bradfordcollege.ac.uk>
- Student Portal - <https://www.bradfordcollege.ac.uk/student-portal>
- Learner Portal - <https://learnerportal.bradfordcollege.ac.uk>
- Students' Union - <https://www.bradfordcollege.ac.uk/student-services/students-union>
- External Examiner Report -  
<https://moodle.bradfordcollege.ac.uk/mod/book/view.php?id=302018&chapterid=7993>
- Library Services - <https://www.bradfordcollege.ac.uk/student-services/library-services>
- College Careers - <https://www.bradfordcollege.ac.uk/student-services/student-support/careers-advice>

#### Document control

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**Learning Outcomes Map** (*D – Developed; T – Taught; A – Assessed*)

**Level 4**

Module title	Module Code	Status C/O	K1	K2	K3	K4	C1	C2	C3	C4	P1	P2	T1	T2	T3	T4
Contract Law		C	A/T	A/T	A		A	A	A		A/T	A/T/D		A	A/D	A/D
Criminal Law		C	A/T	A/T	A	T	A	A			A/T	A/T/D		A		A/T
English Legal Process 1 (compulsory)		C	A/D	A/T			A/D	A	A	A/T	A/T	A/T/D	A/T	A/D	A/D	A/T
English Legal Process 2		C	A/D	A/T		A/T	A/D	A/T	A	A	A/T	A/T/D		A	A/D	A/T
Public Law 1		C	A/D	A/T	A	A/T		A/T	A	A		A/T/D	A/T	A		A
Public Law 2		C	A/T	A/T	A	A/T		A	A	A		A	A	A		A

K. Knowledge and understanding P. Practical, professional and subject specific skills C. Cognitive, Intellectual and thinking skills T. Transferable, key or personal skills

## Level 5

Module title	Module Code	Status C/O	K1	K2	K3	K4	C1	C2	C3	C4	P1	P2	T1	T2	T3	T4
Land Law		C		A	A/D		A/T	A	A	A/T	A			A		A
The Law of Tort		C		A	A/D	T	A/T	A	A	A/T	A	A/D		A		A
Legal Skills 1		O	A/T			A		A/T	A/T	A/T		A/D	A/D	A		
Legal Skills 2		O	A/T			A		A	A	A/T		A/D	A/D	A		
Work Placement - the Individual		O	A/T			A		A	A			A/D	A/D	A		
Work Placement - the Organisation		O	A/T			A		A	A			A/D	A/D	A		
Commercial Law		O		A/D				A	A					A/D/T	A/T	
Employment Law		O		A/D				A	A					A/D/T	A/T	
Conveyancing		O		A/D				A	A					A/D/T	A/T	
Criminology and Penology		O		A/D				AD	A	A/T	A/T					A/D/T

K. Knowledge and understanding P. Practical, professional and subject specific skills C. Cognitive, Intellectual and thinking skills T. Transferable, key or personal skills

## Level 6

Module title	Module Code	Status C/O	K1	K2	K3	K4	C1	C2	C3	C4	P1	P2	T1	T2	T3	T4
European Law		C	A/D/T	A/T	A	A/D		A/T	A/D	A/D	A	A/T/D	A/D	A/T	A/T	A
Equity and Trusts		C	A/D/T	A/T	A	A/D		A/T	A/D	A	A/T/D	A/T/D	A/D	A/T	A/T	A
Company Law		O		A/T				A/T			A			A		A
Immigration Law		O		A/T				A/T		A	A			A/D		A
Family Law		O		A/T				A/T		A/D	A			A/D		A/T
Law of Evidence		O		A/T				A/T			A			A/D		A
Dissertation		C		A/T	A	A/D		A/T		A	A/D			A/T/D		A/D

K. Knowledge and understanding P. Practical, professional and subject specific skills C. Cognitive, Intellectual and thinking skills T. Transferable, key or personal skills

## Module Listing and Assessments Map

Module title	Module Code	New ✓	Level	Credits	Type	Core/Option /Elective C/O/E	Pre-requisite Module	Assessment 1			Assessment 2		
								Assessment type	Assessment %	Add Y if final item	Assessment type	Assessment %	Add Y if final item
Criminal Law		✓	4	20	Standard	Core		Presentation (15 minutes)	100	Y			
English Legal Process 1 (compulsory)		✓	4	20	Standard	Core		Portfolio of Work (3000 words)	100	Y			
English Legal Process 2		✓	4	20	Standard	Core		Portfolio of Work (3000 words)	100	Y			
Public Law 1		✓	4	20	Standard	Core		Open Book Examination (3 hours + 10mins)	100	Y			
Public Law 2		✓	4	20	Standard	Core		Essay (3000 words)	100	Y			
Contract Law		✓	4	20	Standard	Core		Written piece (3000 words)	100	Y			

Module title	Module Code	New? ✓	Level	Credits	Type	Core/Option /Elective C/O/E	Pre-requisite Module	Assessment 1			Assessment 2		
								Assessment type	Assessment %	Add Y if final	Assessment type	Assessment %	Add Y if final
Land Law		✓	5	20	Standard	Core		Presentation (15 minutes)	50	N	Exam (2 hours)	50	Y
The Law of Tort		✓	5	20	Standard	Core		Essay (2000 words)	50	N	Exam (2 hours)	50	Y
Legal Skills 1		✓	5	20	Practical	Option		Portfolio (4000 word equivalent)	100	Y			
Legal Skills 2		✓	5	20	Practical	Option		Portfolio (4000 word equivalent)	100	Y			
Work Placement - the Individual		✓	5	20	Placement	Option		Presentation (15 mins)	50	N	Reflective diary (2000 words)	50	Y
Work Placement - the Organisation		✓	5	20	Placement	Option		Presentation(15 mins)	50	N	Reflective diary (2000 words)	50	Y
Commercial Law		✓	5	20	Standard	Option		Written piece (4000 words)	100	Y			
Employment Law		✓	5	20	Standard	Option		Case Study (4000 words)	100	Y			
Conveyancing		✓	5	20	Standard	Option		Portfolio (4000 word equivalent)	100	Y			
Criminology and Penology		✓	5	20	Standard	Option		Written piece (4000 words)	100	Y			



Module title	Module Code	New ? ✓	Level	Credits	Type	Core/Option /Elective C/O/E	Pre-requisite Module	Assessment 1			Assessment 2		
								Assessment type	Assessment %	Add Y if final item	Assessment type	Assessment %	Add Y if final item
European Law		✓	6	20	Standard	Core		Soapbox presentation (20 min)	50	N	Open book exam (2 hours)	50	Y
Equity and Trusts		✓	6	20	Standard	Core		Written piece (2000 words)	50	N	Exam (2 hours)	50	Y
Company Law		✓	6	20	Standard	Option		Written piece (2000 words)	50	N	Open book exam (2 hours)	50	Y
Immigration Law		✓	6	20	Standard	Option		Soapbox presentation (40 min)	100	Y			
Family Law		✓	6	20	Standard	Option		Written piece (4000 words)	100	Y			
Law of Evidence		✓	6	20	Standard	Option		Written piece (4000 words)	100	Y			
Dissertation		✓	6	40	Standard	Core		Presentation (10 mins)	10	N	Thesis (7200 words)	90	Y