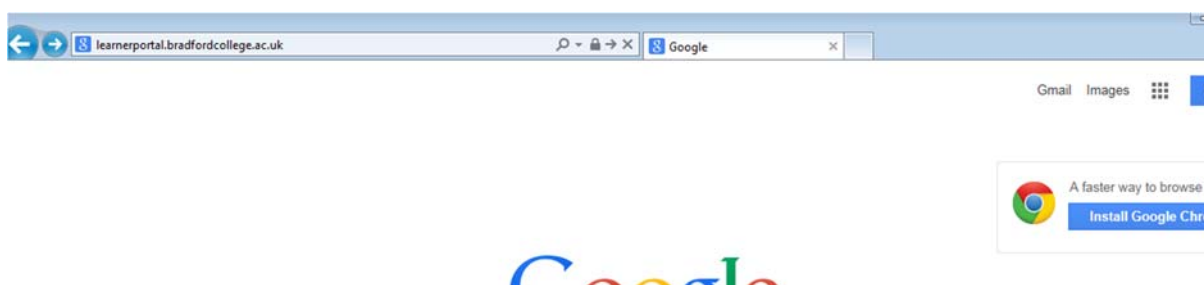


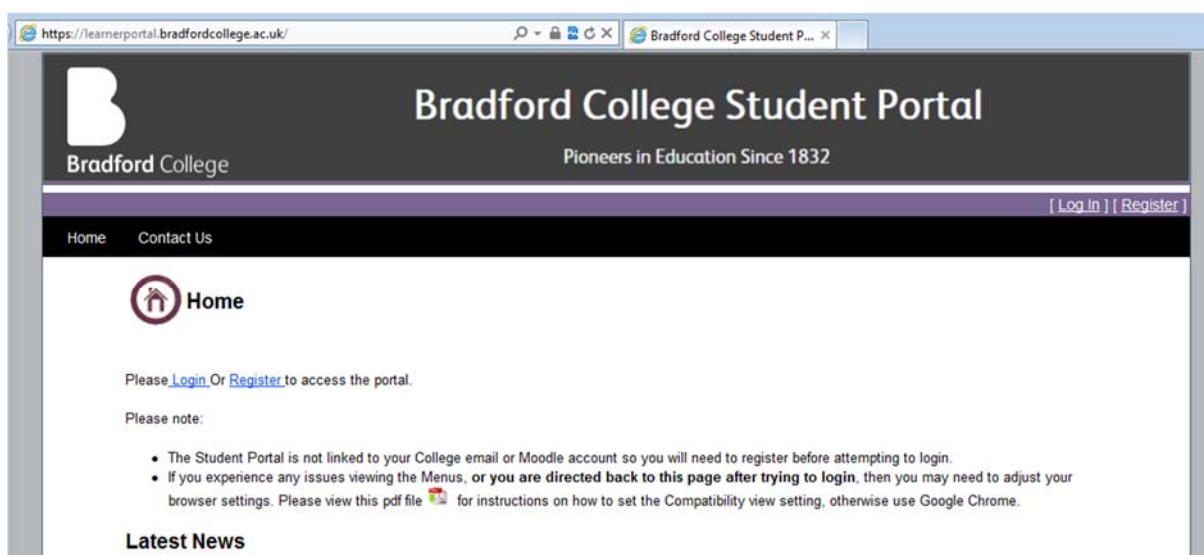


Accessing Bradford College's Learner Portal

Using Google Chrome enter: ***learnerportal.bradfordcollege.ac.uk*** in the address bar and press return.



The Learner Portal home page will now be displayed



Now click on [Register](#)

The Registration screen now appears

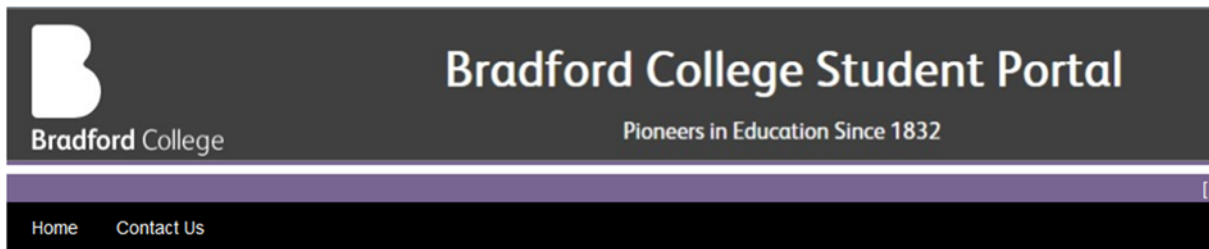
The screenshot shows the Bradford College Student Portal registration page. At the top, there is a dark header with the Bradford College logo (a large 'B') and the text 'Bradford College' on the left, and 'Bradford College Student Portal' and 'Pioneers in Education Since 1832' on the right. Below the header is a purple navigation bar with 'Home' and 'Contact Us' links. The main content area features a 'Register' button with a computer icon. Below this, a bold notice states: 'Please note that to register on the Student Portal, you must be enrolled on a current year course.' This is followed by password requirements: 'Password must be at least 8 characters, no more than 15 characters, and must include at least one upper case letter, one lower case letter, and one numeric digit, and no special character. Mandatory Fields are shown with (*).' A note below says: 'After you have registered, a copy of your username and password will be emailed to your College and Personal email accounts for your records. Please keep this safe.' The registration form itself is titled 'To register please enter the following details' and contains four input fields: 'Username (Student ID): *', 'Password: *', 'Confirm Password: *', and 'Date of Birth: (dd/mm/yyyy) *'. A blue 'Register' button is located at the bottom of the form.

Please enter your details.

Your Student ID Number appears on your enrolment card.

Your password must be based on the guidance shown.

Click Register



The header features the Bradford College logo on the left, consisting of a large white 'B' on a dark background with the text 'Bradford College' below it. To the right, the text 'Bradford College Student Portal' is displayed in a large white font, with the tagline 'Pioneers in Education Since 1832' underneath. A navigation bar at the bottom of the header contains the links 'Home' and 'Contact Us'.

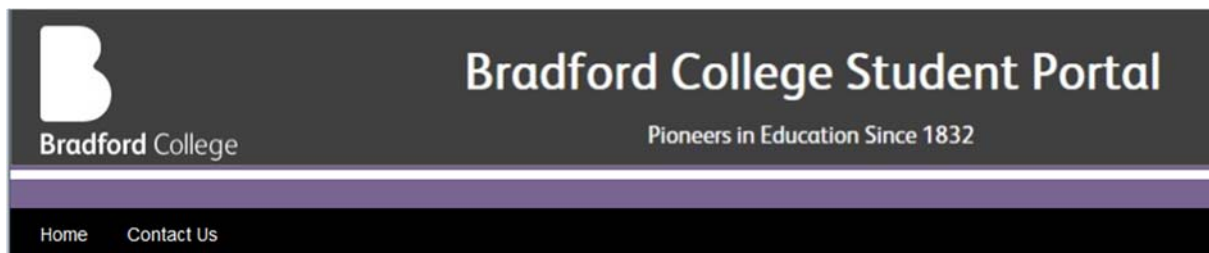
 **Registration Completed**

Your account has been successfully created. Click Login to sign into the Student Portal.

After you have registered, a copy of your username and password will be emailed to your College and Personal email accounts for your records. Please keep this safe

[Login](#)

Now that you've registered, click Login



This header is identical to the one above, showing the Bradford College logo, the portal name 'Bradford College Student Portal', the tagline 'Pioneers in Education Since 1832', and the 'Home' and 'Contact Us' navigation links.

 **Login**

Please enter your Student Portal username and password

Username (Student ID): *

Password: *

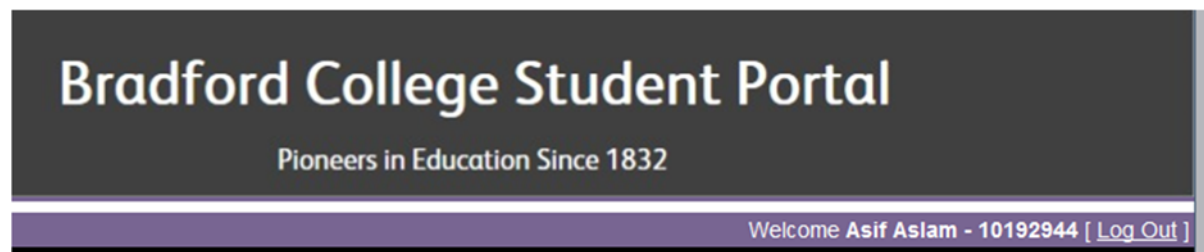
Keep me logged in.

[Log In](#)

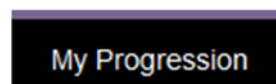
[New User](#)

[Forgotten your password](#)

You've now logged onto the learner portal, your username is displayed in the top right hand corner.



Please click My Progression at the top of the screen



Your course tutor has identified the qualification you will progress to in the 2015/16 academic year.

This is displayed at the top of the screen, example below

My Progression 2015-16

Please look at your main progression course and modules for 2015-16 for which you are eligible to enrol online.

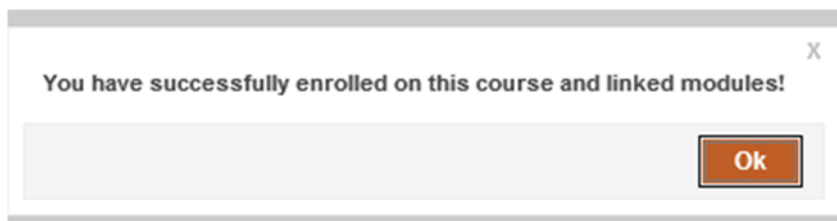
Please click the 'Enrol' button to enrol on the course. After enrolment, you will be able to view/download the Student Learning Agreement Document for your record.

Main Aim Course Details	
Progression Course	WAC60211F - 1516 - Level 2 Diploma in Bricklaying (QCF)
Start Date	04/09/2015
End Date	04/07/2016
Guided Hours	432
EEP Hours	

The bottom half of the screen shows the terms and conditions, please read and then click that you have read them and then click Enrol.

<input type="checkbox"/> I confirm that I have read and accept the terms and conditions mentioned above.
Enrol

You will now see the following message



Your Student ID card for the academic year 2015/2016 will be posted to you within the next few weeks. Please keep the ID card safe and secure for your return to Bradford College in September 2015.