

DSA Laptop Top-Up Grant

Closing date –23 April 2021

When completing this form PLEASE PRINT CLEARLY IN BLACK INK.

Please use this form if you ONLY want to apply for a £200 grant in order to top-up the funding given though your Disabled Students Allowance (DSA) to purchase a laptop.

College ID Number	<input type="text"/>	Title	<input type="text"/>
First Name	<input type="text"/>		
Family Name	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>		
	Post Code		<input type="text"/>
Tel Number	<input type="text"/>		
Mobile No	<input type="text"/>		
Email Address	<input type="text"/>		
	<input type="text"/>		
Date of Birth	<input type="text"/>		
Are you			
<input type="checkbox"/> A single parent			
<input type="checkbox"/> A single person living on your own (or in shared student accommodation)			
<input type="checkbox"/> A single person living with one or both parents (with your own income)			
<input type="checkbox"/> A single person living with one or both parents (with no income of your own)			
<input type="checkbox"/> Living with a partner			
Are you studying <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time			
How many dependent children (aged 18 or under) do you have?			<input type="text"/>

If you are given this grant we will pay the money to you by BACs so we will need your bank details. You can have the money paid to someone else, but you do this at your own risk.

Name on account	<input type="text"/>
Bank name	<input type="text"/>
Sort code	<input type="text"/>
Account number	<input type="text"/>
Roll number	<input type="text"/> Building Societies only

Student signature _____ Date _____

To be completed by a member of Bradford College's Learning Support Team

Please complete the check list below:

- I have checked this student's Disabled Students Allowance assessment and it has been recommended that they should have a laptop. They have to pay the first £200 of the cost of the laptop.
- This student is full-time and I have attached a copy of their Entitlement letter from Student Finance England.
- This student is part-time and has been advised to email to HE Student Finance this form and evidence of their household income.

Signature _____

Date _____

Name (please print) _____

Evidence of income that part-time students need to supply

This is only a guide. When you bring your application to HE Student Finance they will talk to you to understand your situation and, if you don't have the right documents, will tell you what you need to bring in.

If you are in receipt of (or are financially dependent on someone who is in receipt of):

- Income Support
- Income Based Job Seekers Allowance
- Income Related Employment Support Allowance
- Disability Living Allowance

you need to bring in your most recent award letter (all pages) and an up-to-date bank statement showing the payments have been received within the last 6 weeks.

If you are not in receipt of any of the benefits above, you will need to provide evidence of your household income. If you live on your own or live with your parents but have your own income, this is your own income, if you live with a partner it is your own and your partner's income, if you live with your parent(s) and they support you financially it is their income you will need to provide.

We will need one month's bank statement (for all accounts) for the relevant people. What else we need depends on where the income comes from. Examples are:

- In employment (up-to-date wage slips – 6 weekly or 2 monthly)
- Benefit letters (except those given above)
- Pension letters
- Information about income from self-employment
- Information about unearned income (eg rent, educational bursaries)
- 2020-21 Working/Child Tax Credit Notification

Please bring the original of all documents plus a photocopy. We will keep the photocopy and give you the originals back. If you do not bring a photocopy we will keep the originals and you will not be able to get these back.