

Fees Policy for Alternative Provision (Ages 14-16)

Effective Academic Years: 2025/26 - 2027/28

This policy outlines the fee structure for students aged 14-16 enrolled in the alternative provision programme at Bradford College, applicable for the next three academic years. The policy includes annual fees, provisions for early withdrawal, additional charges, and conditions for supplementary funding claims.

Please note this policy should be read in conjunction with the Service Level Agreement (available on the College Website)

1. Annual Fees

The annual fee for the programme will be as follows:

- **2025/26:** £15,000 per learner
- **2026/27:** £16,500 per learner
- **2027/28:** £18,000 per learner

The annual fee covers provision for a **maximum** of 4.5 days per week. The fee is chargeable at the end of the first half term. All learners will remain on the roll of the referring school whilst accessing their education at Bradford College.

Late starters will be charged on a pro-rata basis, you can request

Inclusions

The annual fee includes:

- Core curriculum delivery.
- The costs of any reasonable adjustments provided as part of ordinarily available provision.
- Pastoral care and academic support.
- Impartial Information, Advice and Guidance from a qualified careers consultant.
- Access to college facilities and learning resources.
- Costs of external trips or enrichment activities.

Exclusions

The annual fee does not include:

- Transport to and from the college.
 - Additional one-to-one support not covered under EHCP funding.
 - Exam Access Arrangements assessments, these can be completed for an additional fee of £267 per learner (price subject to increase annually).
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2. Early Withdrawal Fees

If a learner withdraws/or is withdrawn by the College from the programme within the first six weeks of enrolment, the following daily placement rates will apply:

- **2025/26:** £135 per placement day
- **2026/27:** £150 per placement day
- **2027/28:** £165 per placement day

The total fee charged will be calculated based on the number of days the placement has been made available to the learner within the first six weeks.

3. Additional Fees

Additional charges apply to schools for specific provisions as follows:

- **Free School Meals:**
 - **2025/26:** £4.00 per day
 - **2026/27:** £4.50 per day
 - **2027/28:** £5.00 per day

The fee covers the cost of breakfast, 2x breaks and lunch.

Flexibility in Rates

Free School Meal rates are subject to adjustment if external funding allocations change or food costs increase significantly within the academic year. Any changes will be communicated with a minimum of four weeks' notice.

4. Pupil Premium and EHCP Support Funding

Where applicable, pupil premium funding will be claimed in addition.

Any support required for a pupil with an EHCP over and above ordinarily available provision as outlined in Section F of their EHCP will be costed and agreed as an additional fee prior to the commencement of the placement. The elements of Section F which are to be provided by the College will be agreed between the College and the school.

Usage and Refund Policy

Pupil Premium and EHCP funding will be utilised to enhance the provision of individual support. Any unspent portion of EHCP top-up funding will be returned to the funding authority OR be used to provide additional support/resources.

5. Payment Terms

- Annual fees are invoiced at the end of the first half term.
- For learners leaving within the first six weeks, invoices will reflect the daily placement rate for days the placement has been made available, along with any applicable additional fees.
- Additional fees (e.g., free school meals, pupil premium) will be invoiced as part of the annual invoice.
- Schools to provide a PO number when the learner starts on provision to ensure prompt invoicing and payment.

Payment Deadlines and Options

- Invoices are due within 30 days of issuance.
 - A late payment penalty of 2% per month will apply to overdue invoices.
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6. Policy Review and Amendments

This policy is subject to annual review to ensure alignment with changes in educational funding or statutory guidelines. Stakeholders will be informed of any amendments by July 1st for the upcoming academic year.

Thank you for choosing Bradford College for alternative provision. Should you have any queries or require further clarification, please contact us.