

Law



Subject Area	Business
Course Type	School Leavers
Study Level	Level 1
Delivery Mode	Full-time
Duration	1 Academic Year
Start Date	September 2025
Course Code	PA000781

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Course Summary

This course teaches you what law is and how it works. It's a great place to start if you want to help people by working in law one day. You'll learn what legal professionals do, how to find legal information, and how to help with simple legal tasks. You'll also practise talking to clients, preparing cases, and working with legal documents. The course will also show you how digital tools are used in law and how to work responsibly.

What You Will Learn

- **What Law Is:** Learn what laws are, why they matter, and how to spot legal problems.
- **Finding Legal Information:** Discover how people do research to help with legal cases.
- **Hands-On Legal Skills:** Try simple legal tasks like preparing cases and handling documents.
- **Using Technology in Law:** Learn how computers can help with legal work—and the risks.
- **Doing the Right Thing:** Understand the rules lawyers must follow to be fair and

honest.

Modules

Essential Unit: Developing a Personal Progression Plan: This unit helps you plan and develop your personal and professional goals in the legal industry.

Optional Units (Choose one)

- **Finding Out About Businesses in Your Area:** Learn about local businesses and their operations. Learn about local legal practices and their operations. Learn what a legal professional does and basic legal methods.
- **Organising a Meeting:** Understand how to plan and organise effective meetings.
- **Branding a Product:** Gain skills in creating and managing the branding of legal services.
- **Creating a Visual Display:** Learn how to design and set up visual displays.
- **Presenting a Business Idea:** Develop skills in presenting legal arguments effectively. Understand and process different legal strategies.
- **Contribute to Running an Event:** Understand the process of planning and executing events.
- **Conducting Market Research:** Learn how to accurately conduct legal research.
- **Communicating with Customers:** Gain skills in effective customer communication.
- **Developing Routine Office Administration Skills:** Learn essential office administration skills.

Work Experience

You will complete 30 hours of relevant work experience. This includes working with the National Citizens Service (NCS) programme, which helps you develop key employment skills and behaviours needed for progression to work. This experience is valuable for gaining practical insights and improving your employability in the sports sector.

Progression

Completing the Level 1 Law course can lead to various career opportunities in the legal industry. This course can be the starting point for a career in law, such as:

- **Legal Assistant:** Assisting in managing legal cases and documentation.
- **Clerical Assistant:** Supporting administrative tasks in legal departments.
- **Other Law-Related Careers:** Opportunities in legal research, client interviewing,

and more.

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