

Learning Resources Centres/Libraries Term Time Opening Hours

	Grove	McMillan	Trinity Green	Bolton Royd
Monday	08.30 - 21.15	08.30 - 19.00	08.30 - 17.00	*13.00 - 18.00
Tuesday	08.30 - 21.15	08.30 - 19.00	08.30 - 17.00	08.30 - 17.00
Wednesday	08.30 - 21.15	08.30 - 19.00	08.30 - 17.00	* 13.00 - 18.00
Thursday	08.30 - 21.15	08.30 - 19.00	08.30 - 17.00	08.30 - 17.00
Friday	08.30 - 17.00	08.30 - 17.00	08.30 - 17.00	CLOSED

* Bolton Royd will be open 13.00 -21.15 on alternate Monday and Wednesdays.
Please ask staff for details.

Creative Media & Innovation **49C Westbrook**

Monday - Thursday 08.30 - 17.00

Friday 08.30 - 16.30pm

Offering loans, advice and support for technologies in learning.

Laptops, cameras and recording equipment available for loan at C49 Westbrook.

Some loans are available from Grove and McMillan LRCs.

Overnight loans off campus requires user to pay insurance fees and
some loans require a tutor's approval.

Staff can book Digital Studio Lab and video editing facilities subject to availability.

Resource of the Month



PodBean is an easy to use web hosting service which you can use to publish your podcasts. You can easily create your podcasts using a simple microphone and your computer software or you can record your podcasts using an MP3 recorder and upload them to PodBean. Do remember this is a public site so your podcasts are not restricted to a specific, limited audience.

You can inform your audience of the whereabouts of your podcasts by sending them a web address or you can share it with them via Twitter or Blogger etc. This could be linked to your own webpage, online blog or Facebook page. Listeners have the option to subscribe to your regular podcasts via RSS feeds and podcatching software such as iTunes. If you are a tutor using moodle you can set up an automatic RSS feed in your online modules in moodle so that students "receive" the regular updates. You can add images and text to your podcast to make it more accessible and informative.

There are also many useful podcasts in PodBean that you can subscribe to which may support your teaching and learning or just explore podcasts by subject area such as education, comedy, news and politics. Check out the various podcasts on languages and how to improve your English!

Where can I find PodBean?
<http://www.podbean.com/>

How do I go about using it?
In 3 easy steps. Simply sign up and create your account. Create your podcast and then upload it using the Publish a Podcast tab.

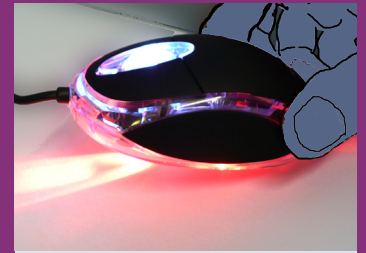
Tutors who are interested in using PodBean or podcasting can contact the e-learning Trainer on 3152 for further support.

What else do I need?

Media Services can loan you an EDIROL which is a very good quality MP3 recorder. You can use the connecting USB cable to upload the mp3 files to your computer or alternatively borrow an SD card reader. You might want to download Audacity which is a free software programme you can use to edit your podcasts before uploading them into moodle. You can find this at: <http://audacity.sourceforge.net/>

Alternatives

If you want something quick and simple try phlogging or phonecasting at iPadio at <http://www.ipadio.com/>. After just 5- 10 minutes setting up you can pick up your mobile or land line, say your piece, and hey presto it will automatically appear in your webpage. It couldn't be easier! Please note there is a small cost involved which is the same price as a local phone call.



Using Resource Manager to Book Equipment

Do you want to book a digital camera, audio recorder or a laptop for learning? You can book online using the [Resource Manager](#) available from the Learning Resources website. Users will need a password which can be set up by contacting us. [Click here](#) to view a demo movie on how to make a booking using the Resource Manager system.

For further information contact us.

Email:

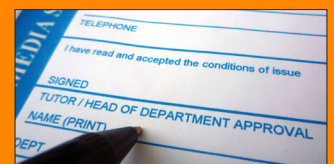
media@bradfordcollege.ac.uk

Telephone

433062 - option 1

or visit us at

C49 Westbrook.



Tutor's Approval for Laptop Loans

Certain loans like laptops requires tutor's approval. Tutors can authorise a student loan in the following ways:

- Accompany student to C49 Westbrook and complete a loan authorisation form.
- Sign up for Email Approval at media@bradfordcollege.ac.uk