



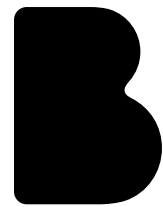
Opportunities for School-Based Learners 11/12

Bradford College and
South Bradford Vocational Centre



Bradford College
We go the extra mile





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Welcome...

...to Bradford College's Opportunitites for School-based Learners course booklet. This booklet contains brief details about our career focussed courses starting at Bradford College and South Bradford Vocational Centre in **2011-2012**. We offer courses for young people that are interactive, expertly taught and above all, valuable qualifications.

For more details about courses,
please visit **www.bradfordcollege.ac.uk**
or contact Tracy Wilkinson on:

- ☎ 01274 433309
- ✉ t.wilkinson@bradfordcollege.ac.uk
- 🌐 www.bradfordcollege.ac.uk
- 📍 Bradford College, Westbrook Building,
Great Horton Road, Bradford, BD7 1AY



Start your Journey to the Stars at Bradford College

Choosing what to do can be difficult, at Bradford College we're experienced in helping young people choose the right course to improve their career options.

At College we have a long standing reputation for delivering vocational courses to school-aged learners and are proud of the achievements of our past students. We offer one of the widest ranges of courses in the region and we are an excellent stepping stone between school and further study or employment.

At College you are treated like an adult in a supportive and friendly environment. We will support you through your course with advice and guidance to ensure your success.

In the 175 years that we've been around, we've helped the careers of thousands of students to really take off. Our huge range of courses, top-notch facilities and talented tutors set us apart from other colleges. So if you're looking for a future without limits, start a course in September 2011.

From September 2011, Bradford College will be delivering provision at South Bradford Vocational Centre (SBVC) in Wyke. Courses available at SBVC can be found in this brochure.

TAP (Training and Planning) Days.

Please note that the college closes 3 days per year for staff training.

The dates for 2011/12 are:

- **Tuesday 15th July 2011***
- **Wednesday 14th March 2012***
- **Thursday 5th July 2012***

*The College will be closed to students on these dates including learning resources such as libraries and IT centres.

This applies to courses delivered at Bradford College and South Bradford Vocational Centre.



Information for school tutors

All qualifications are approved by the Department for Education for use by pre-16 pupils and offer the opportunity to study at Bradford College or SBVC for up to two years.

All applications must be received by Friday 17th June 2011.

Please encourage all potential applicants to first read the information on their area of interest and to discuss it with an appropriate member of staff, and their parent(s) or carer(s).

The offer of a place will be based upon application form, attendance at induction and report from school.

Please ensure that the application form is completed in full; incomplete or late application forms may affect an applicant's opportunity of a place. The form requires information from the candidate, their school and their parent/carer.

Ensure the full qualification title is inserted into the appropriate section.

Ensure that the parental consent section of the form is signed.

Return the application form to Tracy Wilkinson.

All applicants who apply by the deadline will be invited for an induction session.

The College can not guarantee that applications received after the closing date or incomplete applications will be considered prior to the end of the summer term.

Whilst there are few 'formal' entry requirements for courses, where these do exist they are indicated in the information contained within the prospectus. All candidates will be expected to show a discernible interest in their chosen subject, a demonstrable interest in learning at college and, in the college's opinion, the potential to succeed on their chosen course. In accordance with College practice applicants may be asked to complete short initial assessment tests for literacy and numeracy prior to the start of their course.

Schools will be notified of the places offered during July 2011.

The College will not be informing individual applicants of the outcome of their application.

Schools should check that all applicants who have been offered a place still wish to join their course and inform Tracy Wilkinson of any changes.

Please note that courses require a minimum of 10 learners to run.

Fees

Schools may be charged 1 term's tuition fees for applicants who have been offered and have accepted a place but who do not attend the start of their course or those who attend the first 4 weeks of the course and fail to continue.

Schools will be charged for the full academic year for pupils withdrawn after Autumn half term.

Tuition fees have been set at levels agreed by college's in the Bradford district.

Please return application forms to:



Bradford College, Westbrook Building,
Great Horton Road, Bradford, BD7 1AY



01274 433309



Information for applicants & parents or carers

Applicant

Your form tutor, careers teacher or Connexions Personal Adviser may have shown you this prospectus. Perhaps they've asked you to think about whether or not you might like to study at Bradford College or South Bradford Vocational Centre from September for a part of each week.

If that's the case and you are thinking about it, then we hope that you will read this information on courses carefully and think about the sorts of things you'd like to learn. It might be construction, engineering, hairdressing or caring for children. Whatever it is, we hope that you will find something here that will interest you. Please also make an effort to discuss it with your parents, teachers and careers staff in school before you make your mind up.

If you do decide to apply for a place at Bradford College, this is what will happen:

- You will need to complete an application form and ask your parent carer to complete and sign the 'consent of parent/carer' and medical questions. Applications should be available in schools, if not, please contact Tracy Wilkinson.
- You should hand the application form to your teacher at school; they will then send the forms to the College.
- The College will contact your school to arrange an induction for you. This induction will give the teaching staff an opportunity to get to know you and give you the opportunity to ask any questions you have about the course or about College in general.
- Following your visit, the College will contact your school to tell them if a place is available for you.
- If a place is available the confirmation letter will give your teacher information about joining your course; when to start, where to go and anything that you may need to bring with you on the first day.

We hope that the above helps you to use this prospectus and whatever choice you make we wish you every success in your studies and for the future.

Parent or primary carer

Your child may have shared the information in this prospectus with you if they are considering attending a course at Bradford College or South Bradford Vocational Centre as a part of their studies.

Your support for their choice will be of great help if they are to be successful. All courses lead to recognised qualifications and all applicants will be invited for an induction before a place is offered to any potential learner. We would encourage you to discuss with your child and with their school teachers, their reasons for wanting to follow a specific course and to explore with them other issues related to attending Bradford College or South Bradford Vocational Centre. These might include, for example:

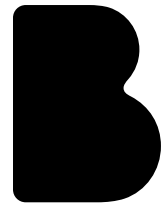
- Travel to and from Bradford College or South Bradford Vocational Centre.
- Their expectations of Bradford College or South Bradford Vocational Centre.
- The differences between Bradford College or South Bradford Vocational Centre and school environments.
- The importance of regular attendance, punctuality and courtesy.
- The importance of completing work on time.

If your child does make the choice to attend Bradford College or South Bradford Vocational Centre it is important that you complete and sign the 'consent of parent/carer' and medical questionnaire sections of the application form. No student between the ages of 14-16 will be allowed to enrol and start his or her course until your consent has been received. When you have completed these sections and your son/daughter have made their choices, the application form should be handed in to school to be forwarded to College.

The College and school will work closely together to monitor your child's progress. Whilst we will make every effort to ensure that you are kept informed of your child's progress at College, we would ask you to approach your child's school in the first instance with any enquiries that you may have.

For further information please contact:

 Tracy Wilkinson 01274 433309



Bradford College
We go the extra mile



Opportunities for
School-Based Learners 11/12

Courses





Construction

> Additional Information

Fees:
Year 10's
£9.00 per hour for tuition
£61.55 for Registration & Assessment

Students will study 5.5 hours per week for 36 weeks

Total cost per student: £1843.55 (not including clothing & footwear)

Year 11's
Students will study 5.5 hours per week for 30 weeks
Total cost per student: £1485.00

Protective clothing & footwear £60.00 (Purchased in Year 1)

Days/Times:
Wednesday 9.30-3.30pm.
(In Year 10)

Monday 9.30-3.30pm
(In Year 11)

For further information please contact:

 Tracy Wilkinson
01274 433309

Construction and the Built Environment (Level 1, 2 years)

> What will I learn on the course?

You will have the opportunity to study a range of units. These will help you to learn about how the construction industry works, the types of jobs available and how to work safely. You will also learn about some of the personal and practical skills necessary in areas such as brickwork, painting & decorating and joinery.

> How will I learn?

You will develop practical skills alongside the technical and theoretical skills appropriate to the qualification chosen. A variety of teaching methods will be used and you will have access to industry standard workshops, equipment and computers.

> How will I be assessed?

You will be assessed through assignments, project briefs and practical tasks set either by your tutor or the awarding body.

> What are the entry requirements?

You will have to undertake an initial assessment in Maths and English and should achieve Entry 3 or Level 1 to be able to cope with this level of study.

> Where can I study for this course?

Bradford College, Trinity Green Campus.

> What Next?

On successful completion of Level 1 you may be able to move on to further study at a higher level, for example, Brickwork, Carpentry & Joinery, Painting & Decorating, Plumbing and other courses related to Construction and the Built Environment. You can also move to further training in employment within the industry.



Early Years & Childcare

> Additional Information

Fees:
£7.00 per hour for tuition
£84.00 for Registration & Assessment

Students will study 36 weeks in Year 1 and 30 weeks in Year 2

Total cost per student:
Year 1 - £1470.00
Year 2 - £1155.00

Days/Times:
Weds, 9.30-2.30pm (in Year 10)
(at Bradford College)
Mon, 9.30-3.30pm (in Year 11)
(at SBVC)

For further information please contact:

 Tracy Wilkinson
01274 433309

CACHE Caring for Children (Level 1, 2 Years)

> What will I learn?

This course is a Level 1 course equivalent to GCSE's Grade D-G. It is aimed at Key Stage 4 candidates. The course is 360 hours, 1 day per week for 2 years.

The course is made up of several units including:

1. Personal Development
2. Human Growth & Development
3. Food and Nutrition
4. Health and Safety
5. Care of Children
6. Play
7. Orientation to Work

> How will I learn?

All courses will be taught using a range of teaching methods and practical 'hands on' learning. This is supported by a high standard of teaching, learning materials and equipment. It would be useful for you to attend a childcare/education setting as part of your work experience from school to supplement the course.

> What are the entry requirements?

Students must have the emotional maturity to cope in an adult environment, an appropriate level of numeracy and literacy E3/L1, evidence of an interest in working with young children and their chosen course and the support of their school.

> Where can I study for this course?

Bradford College, McMillan Building or South Bradford Vocational Centre.

> How will I be assessed?

To achieve the certificate you need to show that you have a good understanding and knowledge of the units studied. Assessment will take place in the following ways: displays, group work, practicals, written work and assignments. You will be required to complete various assignment tasks and sit a one-hour exam during the second year.

> What Next?

The course may lead to possible employment in childcare in schools, nurseries or other childcare settings or to further study on courses such as the CACHE Level 2 Certificate in Childcare and Education.



Hairdressing

> Additional Information

Fees:

Year 10's:

£9.00 per hour for tuition,
£84.00 for Registration &
Assessment

Students will study 5.5 hours
per week for 36 weeks

Total cost per student:

£1866.00

Plus uniform & kit £160.00
(Year 1 only)

Year 11's:

£9.00 per hour for tuition
Students will study 5.5 hours
per week for 30 weeks

Total cost per student:

£1485.00

Days/Times:

Monday, 9.30-3.30pm

Wednesday, 9.30-3.30pm

For further information
please contact:



Tracy Wilkinson
01274 433309

Introduction to The Hair & Beauty Sector (Level 1)

> What will I learn?

Introduction to the Hair & Beauty Sector

You will be introduced to a number of essential hair principles working within modern, well-equipped salons. The course will also include aspects of personal presentation, professional practice and career progression routes.

> How will I learn?

The learning programmes use a variety of methods including demonstration and student participation, discussion and projects and you may have the opportunity to enter local and national competitions, attend exhibitions and industry-led seminars.

> What are the entry requirements?

Students must have the emotional maturity to cope in an adult environment, an appropriate level of numeracy and literacy E3/L1, evidence of an interest in working with members of the public and other people and the support of their school.

> Where can I study for this course?

Bradford College, Appleton Science Building
or South Bradford Vocational Centre.

> How will I be assessed?

Assessment for the Hairdressing qualifications is by the continuous assessment of practical, written and oral work, production of a portfolio of evidence, project work and formal assessments.

> What Next?

There is a range of opportunities for those with the right outlook and attitude in the world of the hairdressing industry and successful applicants can progress to Level 2 courses in Hair & Beauty and/or an apprenticeship.



Hospitality & Catering

> Additional Information

Fees:

£9.00 per hour for tuition
£78.00 Registration & Assessment

Students will be taught for 5.5 hours per week for 36 weeks

Total cost per student:
£1860.00

Uniform & kit £150.00

Day & time:

Wednesday, 9.30-3.30pm

For further information please contact:



Tracy Wilkinson
01274 433309

Hospitality & Catering (Level 1, Year 10)

> What will I learn?

The NVQ Level 1 Certificate in Hospitality & Catering will introduce learners to the industry and the opportunities available. The course is predominantly practical with learners at Bradford College rotating between the Level 6 Café Bar, Pastry room and larder and at SBVC in the café. You will develop skills in food production whilst undertaking duties in a 'real' work environment.

Learners coming onto this course may be expected to work with kitchen equipment including sharp knives and boiling water, therefore learners must be mature and capable of working in this environment in a safe way.

> How will I learn?

A range of methods will be used including demonstrations, tutor presentations, completion of work sheets, activities, projects and/or assignments.

> How will I be assessed?

A range of methods will be used to assess learners on the course including, portfolio building and practical demonstrations.

> Where can I study for this course?

Bradford College, Westbrook Building.
South Bradford Vocational Centre.

> What Next?

Successful completion and achievement of the qualification will allow access to NVQ Level 1 Food Service.



Motor Vehicle Studies

> Additional Information

Fees:
£9.00 per hour for tuition
£48.00 for Registration & Assessment
Students will study 5.5 hours per week for 36 weeks in Year 1 and 30 weeks in Year 2
Total cost per student:
Year 1 - £1830.00
Year 2 - £1485.00

Days/Times:
Wednesday, 9.30-3.30pm
(in Year 10)
Monday, 9.30-3.30pm
(in Year 11)

For further information please contact:

 Tracy Wilkinson
01274 433309

Motor Vehicle Studies (Level 1, 2 Years)

> What will I learn?

The motor industry is a large employer offering a variety of job opportunities both locally and nationally. If you are thinking of joining the industry it is very important that you have the right qualifications and vocational experience. This course will provide an introduction to safe working practices and the use of engineering equipment and materials as well as learning about the main systems of a car, basic maintenance and body repair.

> How will I learn?

You will develop practical skills working in industry standard workshops alongside the technical and theoretical skills appropriate to the qualification chosen. A variety of teaching methods will be used and you will have access to industry standard equipment, computers and other tools.

> What are the entry requirements?

You will have to undertake an initial assessment in Maths and English to establish the level you will study. Those at E3/L1 will do the Level 1 course, those who demonstrate skills at Level 2 will study the Level 2 course.

> Where can I study for this course?

Bradford College, Auto Centre, Bowling Back Lane.

> How will I be assessed?

Continuous assessment of practical, written and oral work, production of a portfolio of evidence, project work and formal assessments.

> What Next?

Success on this course offers the opportunity to progress onto the full time ABC Diploma and/or an apprenticeship in the motor vehicle industry with part time study on NVQ levels 2 and 3.



Public Services

> Additional Information

Fees:

£7.00 per hour for tuition
£78.00 for Registration & Assessment
Students will study 5.5 hours per week for 36 weeks in Year 1 and 30 weeks in Year 2

Total cost per student:

Year 1 - £1464.00
Year 2 - £1155.00
(Not including uniform, uniform - £150.00)

Days/Times:

Wednesday, 9.30-3.30pm
(in Year 10)
Monday, 9.30-3.30pm
(in Year 11)

For further information please contact:

 Tracy Wilkinson
01274 433309

NCFE Entry to Uniformed Services (Level 1/2, 2 Years)

> What will I learn?

A career in the Public Services is very satisfying for those who enjoy working with people. The course will provide a realistic introduction to work in any of the Public Services including Fire, Police, Ambulance, Prison and the Armed Forces (Army, Navy & RAF). You will find the course stimulating and varied as it combines classroom-based study with outdoor activity and group work. The different course units are aimed at developing the skills and qualities necessary to handle demanding but very rewarding jobs.

> How will I learn?

You will undertake work-based assignments, attend lectures, use projects and case studies based on real events, use IT workshops and do practical activities.

> How will I be assessed?

The course is assessed by unit assignments that test knowledge, skills and understanding. To be recommended for the award you must achieve a pass grade in all units.

> What Next?

This course will prepare you for entry into the Armed Forces (Army, Navy & RAF) as well as the Prison, Fire, Police and Ambulance or you can continue your studies at a higher level for example, 'NCFE L3 Entry to the Uniformed Services or the BTEC National Diploma in Public Services'.

> What are the entry requirements?

You will have to undertake an initial assessment in Maths and English to establish the level you will study. Those at E3/L1 will do the Level 1 course, those who demonstrate skills at Level 2 will study the Level 2 course.

> Where can I study for this course?

Bradford College, Westbrook Building (Level 1 only) or South Bradford Vocational Centre.

> Uniform

You will be required to wear the appropriate uniform whilst attending the course. (Applicable to those studying at the College's main campus.) The College will order the full set for you which includes: 1 Shirt, 2x T-shirts, 1 Fleece, 1 Waterproof jacket, 2x Trousers, 1 Pair of boots, 1 Hoodie
All items are branded with the College's logo and your course of study.



Transition course for School-based Learners

> Additional Information

If you would like to discuss this course in more detail or would like your students to attend, please contact Jas Walker, Programme Manager on 01274 438903.

Fees:
£7.00 per hour for tuition.
Students will be taught for 8 hours per week.
Total cost per student: £560.00

For further information please contact:

 Jas Walker
01274 438903

The Transition course is designed for students with learning difficulties and/or disabilities who may be considering coming to college for a Pre-entry/Entry Level 1-3 college course when they leave school.

The course will enable learners to access college facilities, be involved in taster activities and familiarise themselves with the college environment.

> How does it work?

The Transition course runs for 2 days a week for 10 weeks. The normal pattern of attendance is 10.00am – 2.30pm on Monday and Tuesday. The Transition course will run 3 times a year.

The course will be based in and around Bradford College's main campus. Students will be taught in a small group of 8 learners drawn from a number of schools.

As an alternative to the transition course, the college can also offer bespoke individual transition packages by arrangement.

> Will there be learner support?

Schools participating in the course will be asked to provide the appropriate level of support for their learners both in class and during their lunch break. College staff will contact their colleagues in schools to establish each person's support needs

> What Next?

The Transition course will provide the opportunity for College and school staff to work more closely together to guide students in making the right choice of course and, in turn, assist them in making the transition into adult life.



Travel & Tourism

> Additional Information

Students will need to wear smart clothing; this should include black trousers and a shirt. Students will be provided with a neck tie which is part of the uniform.

Fees:

£7.00 per hour for tuition
£84.00 NCFE and BTEC registration and assessment. Students will be taught for 5.5 hours per week for 36 weeks.
Total cost per student:
£1722.00

Date & Time:

Wednesday 9.00-4.30pm

For further information please contact:



Tracy Wilkinson
01274 433309

Travel & Tourism (Level 1, Year 10)

> What will I learn?

The Travel Industry is fun and exciting. The NCFE and BTEC Level 1 qualifications in Travel & Tourism will provide candidates with an introduction to the knowledge, understanding and skills required to prepare for work in the travel & tourism sector. It gives learners the ability to carry out a range of tasks and has been designed to accredit learner's achievements in a modern, practical way that is relevant to the workplace.

> How will I learn?

We try to make learning as fun and exciting as we can, a range of methods will be used including tutor presentations, completion of work sheets, activities, projects/assignments and role plays.

> How will I be assessed?

The course is assessed by unit assignments that test knowledge, skills and understanding. To be recommended for the award you must achieve a pass grade in all units.

> What Next?

On successful completion you will achieve two Awards at Level 1, you can progress to the Level 2 Certificate in Travel & Tourism in Year 11.

Bradford College School Offer 11/12

Please note the following

To minimise the risk of disappointment for learners the application process outlined at the start of this prospectus must be followed.

This offer relates to new applications for learners starting in September 2011. The joining instructions for continuing Year 11 students will be communicated separately.

For further information please contact:

 Tracy Wilkinson
Tel: 01274 433309

Bradford College, Great Horton Road, Bradford BD7 1AY