

**Bradford College HE Scheme  
Programme Specification**

<b>1. Awarding Institution / Body</b>	Leeds Metropolitan University
<b>2. Teaching Institution</b>	Bradford College
<b>3. Programme Accredited by</b>	Solicitors Regulatory Authority / Institute for Legal Executives.
<b>4. Final Award</b>	Foundation Degree Law and Legal Practice
<b>5. Route Title(s)</b>	Foundation Degree Route
<b>6. UCAS Code</b>	MM12 (FdA/L&LP)
<b>7 QAA Benchmarking Group(s)</b>	please refer to <a href="#">QAA FD qualification benchmark</a>
<p><b>8 General Objectives of the Award</b>  The award conforms with the Bradford College HE Scheme and with its Business and Creative degree Route Aims and Objectives.</p> <p>The Aims and Objectives of the Award are to:</p> <p><b>Aims</b>  <i>The aims of the Award are to:</i></p> <ul style="list-style-type: none"> <li>• provide a foundation degree in the area of law and legal practice.</li> <li>• provide a curriculum which develops relevant technical, vocational and key skills</li> <li>• develop independent learners;</li> <li>• widen participation and increase access to higher education from under-represented groups in the local community;</li> <li>• provide a framework in which employers, employer bodies and providers can collaborate to develop the curriculum;</li> <li>• contribute to the skill base of Bradford and other local economies in the context of the development of this industry sector;</li> <li>• produce capable and well-rounded graduates who will make a contribution to the labour market needs of the local regional and national economies and have appropriate knowledge and skills</li> <li>• to provide exemption from level 1 of the LLB or equivalent degree programmes, and exemption from ILEX level 3.</li> </ul> <p><b>Objectives</b></p> <ul style="list-style-type: none"> <li>• provide a flexible programme of study that will enable students to identify, acquire and develop transferable skills and knowledge which will enable them to contribute and develop their full potential in this employment sector;</li> <li>• prepare students for progression to Level 2 higher education and to further enhance their employability and career development and create opportunities for students wishing to progress from professional courses and in employment;</li> <li>• deliver specialist knowledge informed by SSCs and other authoritative bodies in the field and enable students to develop their skills and knowledge through work based learning which is integrated with work-based study, underpinned by knowledge and skills;</li> </ul>	

- respond to changes in the local labour market and meet the needs of employers by closing an identified skills and knowledge gap.
- provide a challenging, employability led curriculum relevant to the needs of the student that reflects the current and projected needs of regional business and corporate clients.

*The contextualised aims and objectives specified above derive from the Foundation Degree Route within the Scheme and reflect the particular nature and focus of this award.*

## **9 Award Learning Outcomes**

In addition to those of the Route, the award contextualises the generic Scheme and Route learning outcomes as follows:

### *Level 1 – Knowledge and understanding*

On successful completion of level 1 (certificate) students will be able to:

- **a.** View their own role and that of their organisation within the changing context of law, legal practice, and the legal profession.
- **b.** Describe the nature and functions of sector organisations and its interaction with customer needs and organisational objectives.
- **c.** Describe and comment upon management tasks and functions.
- **d.** Collect, manipulate and interpret data.
- **e.** Outline the legal, social and economic responsibilities which affect legal practice.
- **f.** Demonstrate subject knowledge and knowledge of operational practices relevant to law and legal practice.

### *Level 1 - Skills and other attributes*

Upon completion of level 1 (certificate) students will be able to:

- **g.** Apply different approaches to the resolution of legal problems.
- **h** Select and apply techniques and methods of practice common to lawyers.
- **i.** Communicate in a clear and effective manner on limited and well-defined topics.

### *Level 2 - Knowledge and understanding*

Upon completion of level 2 (intermediate) students will be able to:

- **a.** Analyse and evaluate operational systems to improve effectiveness and efficiency within their role in the legal profession.
- **b.** Identify and evaluate models and approaches to law and legal practice and their impact on organisational change.
- **c.** Acquire the specialist knowledge and understanding required to practice within a broad or specific occupation related to law

### *Level 2 - Skills and other attributes*

Upon completion of level 2 (intermediate) students will be able to:

- **d.** Demonstrate a range of key skills including communication to both specialist and non-specialist audiences, ICT, team working, problem solving.
- **e.** Be able to present, interpret and evaluate simple quantitative

and qualitative data.

- **f.** Develop a range of management skills appropriate to the practice of law
- **g.** Take responsibility for their own learning and professional development.
- **h.** Successfully apply in the workplace knowledge and skills learnt on the programme.
- **i.** Apply underlying concepts and principles outside the context in which they were first studied, and apply them to the work context.
- **j.** Be qualified to progress to an appropriate Honours programme at Level 2.

## 10 Award structure & requirements, routes, credits, awards, levels, scheme modules.

*The award will utilise a number of modules derived from the Scheme and other modules derived from the law Pathway to comprise the award of Foundation Degree in law and legal practice.*

### **Award Structure**

**Level 1** *English Legal Process (with PDP) 1, English Legal Process (with PDP 2), Criminal Law 1, and Criminal Law 2, are modules where credit arising from the Foundation Degree contributes towards the qualifying law degree. They would normally be taught and assessed during the first year of the qualifying law degree.*

**Level 2** *Contract Law 1, Contract law 2, Public law 1, Public law 2 are modules where credit from the Foundation Degree contributes towards the qualifying law degree. They would normally be taught and assessed during the first year of the qualifying law degree.*

Module	Level	Credit Points	Core / Option
English Legal Process (with Personal Development and Planning) 1*	1 / C / NQF 4	15	C
English Legal Process (with personal development and planning) 2*	1 / C / NQF 4	15	C
Criminal Law 1 *	1 / C / NQF 4	15	C
Criminal Law 2*	1 / C / NQF 4	15	C
Public law 1*	1 / C / NQF 4	15	C
Public law 2*	1 / C / NQF 4	15	C
Contract Law 1*	1 / CI / NQF 4	15	C
Contract law 2*	1 / C / NQF 4	15	C
Criminal Litigation	2 / I / NQF 5	15	C
Civil Litigation	2 / I / NQF 5	15	C
Aspects of property law.	2 / I / NQF 5	15	C
Conveyancing	2 / I / NQF 5	15	C
The practice of Family law	2 / I / NQF 5	15	C
Family law	2 / I / NQF 5	15	C
Work placement (with personal development and planning) 1	2 / I / NQF 5	15	C
Work placement (with personal development and planning) 2	2 / I / NQF 5	15	C

- \* modules with SRA exemption on LLB.

### **11 Support for Learning**

*In order to provide a supportive learning environment, a wide range of academic and pastoral support will be made available to students. The precise form of support available to students registered on the Scheme's awards is set out below:*

- Information on admission and induction arrangements;
- academic guidance and tutorial support;
- work based mentors;
- pastoral and welfare support;

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- academic guidance and tutorial support;
- work based mentors;
- pastoral and welfare support;
- careers information and guidance.

### **12 Criteria for admission**

2x GCSE at grade C or above, and 1x A level / AVCE / ASVCE or equivalent.

Applicants with appropriate experience but who not necessarily have to meet the above formal qualifications criteria. Their entry onto the course may be based on their ability to demonstrate the capability to complete, and benefit from, the course. They may demonstrate this ability on the application form eg work experience, or at a formal interview.

### **13 Evaluation and improvement of quality and standards**

*The Scheme and its constituent routes and awards are managed and operated in accordance with College and University regulations and procedures. Annual Reviews will include representations and inputs from employers, professional bodies, students, external examiners and members of the teaching staff which will contribute to curriculum development and improved course organisation. Reports on actions planned to improve quality and standards will be made to the College and the University.*

### **14 Regulations of assessment**

*The Scheme adopts in full the University Academic Principles and Regulations. Students will be provided with a copy of the University Student Assessment Regulations (a sub-set of the University Academic Regulations) at the point of registration for their award.*

*The following modules carry Solicitors Regulatory Authority Exemption Status when successfully completed and will gain specific credit for students transferring to the College's LL.B programme.*

*English Legal Process (with Personal Development and Planning) 1, English Legal Process (with personal development and planning) 2, Criminal Law 1, Criminal Law 2, Public law 1, Public law 2, Contract Law 1, Contract law 2,*

### **15 Indicators of programme quality**

*Annual review and monitoring will be conducted in line with University regulations using*